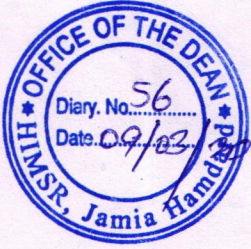


**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH
AND ASSOCIATED HAH CENTENARY HOSPITAL
JAMIA HAMDARD, NEW DELHI - 110062**

09.03.2020



OFFICE ORDER

Constitution of Tumor Board

Sanction is hereby accorded to the constitution of a committee which is designated as "**Tumor Board Committee**" for Hamdard Institute of Medical Sciences & Research and HAH-Centenary Hospital.

Composition of Tumor Board:

- | | | |
|---|---|------------------|
| 1. Dr. Reva Tripathi, HOD, OBG | - | Chairman |
| 2. Dr. Ajay Thakral, Associate Professor (Gen. Surgery) | - | Member Secretary |

Members

1. All Heads of the Departments
2. Concerned Department Faculty/ Clinician Incharge

Mandatory

1. Concerned Faculty, Department of Pathology
2. Dr. Abhinav Jain, Associate Professor, Department of Radio-Diagnosis & Imaging Center

Special Invitees:

1. Medical Superintendent, HAH-Centenary Hospital

Schedule:

Days	-	1 st and 3 rd Saturday of Month
Time	-	2:30 PM
Location	-	LT-1, HIMS

Terms of Reference:

N.B:

1. The concerned clinician shall be informing the Member Secretary regarding the case to be discussed in Tumor Board well in advance.
2. The Member Secretary of Tumor Board shall be notifying the case to be discussed in Tumor Board to all members/Departments well in advance (At least three days before the schedule date).

3. All cases attending outpatient/inpatient oncology service (Investigation, Treatment and Management) shall be discussed in Tumor Board by the concerned Clinician/Department. HOD of dept. concerned should preferably attend.
4. Review of basic Cancer management principles, depending on the case shall be the prime focus. The role of Tumor Board will be to decide best options of management and not dictatorial or punitive.
5. No patients shall be taken for treatment without Discussion/Decision of the Tumor Board, unless it emerges as an Emergency.
6. The Committee can Coopt any other faculty from any specialty as a member within or outside HAHCH for expert opinion on case to case basis, where ever deem fit.
7. Tumor board decisions can explore the possibilities of referring a patient outside the hospital for a specific purpose of treatment in case it is not available in HAH-Centenary Hospital.
8. In case an early intervention is required frequency of meeting may be increased after due permission from Chairman/Dean.
9. The minutes of Tumor Board and its decision will be put on Record on inpatient/ outpatient file and its confidentiality shall be preserved.
10. The Member Secretary shall maintain all the data related to cases discussed in Tumor Board and its decision.

Mridu Dudeja

Prof. (Dr.) Mridu Dudeja
Dean/Principal



Copy to:

- Medical Superintendent, HAH-Centenary Hospital
- All HODs, HIMSR
- All Concerned members
- PS to DG, HIMSR & HAHCH