



**Engineering & Maintenance Department**  
**Hamdard Institute of Medical Sciences & Research**  
**& Associated HAH Centenary Hospital**  
Hamdard Nagar, New Delhi-110062

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**TENDER DOCUMENT**

**FOR**

**RATE CONTRACT FOR SUPPLY, INSTALLATION AND  
REFILLING OF FIRE EXTINGUISHER CYLINDERS AT  
HAMDARD INSTITUTE OF MEDICAL SCIENCES &  
RESEARCH AND ASSOCIATED HAH CENTENARY  
HOSPITAL, HAMDARD NAGAR, NEW DELHI-110062**



## GENERAL TERMS & CONDITIONS

1. The tenderer means all parties/firms who respond against this tender notice and successful tenderer(s) mean party/parties, with whom the order is placed and shall be deemed to include the tenderer's successors, representatives, heirs, executors and administrators duly approved by the firm.
2. The reputed firm(s) having valid license for dealing with firefighting equipments/fire extinguishers may offer their rate inclusive of all taxes including installation & delivery charges at the delivery point. Intending party are required to furnish the duly certified and authentic documents in support of their workmanship, business experiences etc.
3. The tender must be accompanied with the copy of GST registration certificate, which will be verified with the original at the time of opening of tenders. It will be incumbent on the party to provide a certificate issued by the relevant authority to the effect that party is licensed dealer/supplier of the service for which this tender process has been initiated.
4. The tender must be accompanied with the copy of Experience Certificate (at least 2 years) which will be verified with the original at the time of opening of tenders.
5. The tenderer should submit technical bid and price bid into sealed separate folder.
6. The tender completed in all respect should filled on site as given time above Person signing the tender should state in what capacity he/she is signing the tender i.e. Sole proprietor of a firm, the tender must be signed by all the partners Notary form or any other documents forming part of the tender on behalf of another shall produce a proper power of Attorney duly executed in his favour stating that he has authority to bind such other persons in all matters pertaining to the contract. If the person signing subsequently fails to produce the said power of other Civil and Criminal Remedies, cancel the contract and hold the signatory liable for all the costs and damages. The power of Attorney should be signed by all partners in case of partnership concern and in the case of limited companies it should be under the common seal of the company. A copy of memorandum and articles of association should be attached with the tender. Tender and/or amendment submitted after opening the tenders on the schedule date and time will not be considered. Party will also not be allowed to modify the terms and conditions of the tender.
7. The installation of refilling/revalidation work is to be completed as per time schedule indicated in supply order.
8. The payment will be made through RTGS on submission of original invoice in respected office, the fire extinguishers are properly refilled/installed, tested, and demonstrated.
9. Refilling/Revalidation of firefighting equipments /fire extinguishers involves various type of concomitant allied services like painting, HP testing, Anti rust chemical, Container, Siphon tube, gas cartage, Cap, Nosal, Lock, Safety pin, Valve, Washer, Hose pipe etc.
10. Number of fire extinguisher may increase or decrease as per the real time requirement.
11. Intending parties may inspect the firefighting equipments /fire extinguishers to be refilled/revalidated on the spot. All the work assigned to the successful party will be carried out on the site itself.
12. In the event of failure on the part of successful party to render the assigned work completely or not initiating the assigned work at all or not joining the work after communication of acceptance of his offer. HIMSR shall have the option to get the same work completed from another party at the risk and cost of the appointed party in the first instance.



*Annexure - I*

**PROFILE BID**

*(To be filled in and submitted along with the offer by the tenderer)*

- 1 Name of the firm M/s.....
- 2 Address of the firm .....
- 3 Telephone No / Mobile No. ....
- 4 Name of proprietor / partner .....
- 5 PAN No. ....
- 6 GST No. ....
- 7 Any other information important in the opinion of the tenderer:

Date:

Place:

Name:

Designation:

**Seal & Authorized Signatory of the Firm**



*Annexure - II*

**PRICE BID**

SN	Supply of New Fire Extinguishers Cylinders	Rates (in Rs per nos)
1	CO2 type capacity 2 Kg	
2	CO2 type capacity 4.5 Kg	
3	ABC type capacity 2 Kg	
4	ABC type capacity 5 Kg	
5	ABC type capacity 6 Kg	
6	WATER 9 LTRS Storage Pressure type	
7	Mechanical Foam Storage Pressure type	
8	DCP type capacity 5 Kg	

SN	Refilling of Fire Extinguishers Cylinders	Rates (in Rs per nos)
1	CO2 type capacity 2 Kg	
2	CO2 type capacity 4.5 Kg	
3	ABC type capacity 2 Kg	
4	ABC type capacity 5 Kg	
5	ABC type capacity 6 Kg	
6	WATER CO2 9 LTRS (Cartridge type)	
7	WATER 9 LTRS Storage Pressure type	
8	Mechanical Foam Cartridge type 9 Ltr	
9	Mechanical Foam Storage Pressure type	
10	DCP type capacity 5 Kg	
11	HPT of CO2 type capacity 2 Kg	
12	HPT of CO2 type capacity 4.5 Kg	
13	HPT of ABC type capacity 2 Kg	
14	HPT of ABC type capacity 5 Kg	
15	HPT of ABC type capacity 6 Kg	
16	HPT of WATER CO2 9 LTRS (Cartridge type)	
17	HPT of WATER 9 LTRS Storage Pressure type	
18	HPT of Mechanical Foam Cartridge type 9 Ltr	
19	HPT of Mechanical Foam Storage Pressure type	
20	HPT of DCP type capacity 5 Kg	



SN	Spare Parts	Make	Rates (in Rs per nos)
1	Pressure gauge for ABC		
2	Valve for ABC		
3	Hose for ABC		
4	L type Horn for CO2		
5	CO2 wheel		
6	CO2 fire threaded hose with horn		
7	CO2 Valve		
8	Bracket for CO2		
9	Discharge pipe of water type extinguisher		
10	MCP conventional		
11	MCP addressable	(Daksh)	
12	Hooter conventional		
13	Hooter addressable	(Daksh)	
14	Smoke Detector conventional		
15	Smoke Detector addressable	(Daksh)	
16	Response indicator conventional		
17	Response indicator addressable	(Daksh)	

**Terms and condition:**

1. The rates should be based on F.O.R. destination.
2. The supply and refilling of fire extinguisher should be as per the fire safety norms.
3. No extra payment will be paid for removal, installation and cartage by HIMSR.
4. In case of found any defect in extinguisher cylinder or spare parts, it will be refill/replace immediately.
5. The spare parts and quantity of extinguisher cylinders may be increase or decrease.
6. The payment will be made on the actual quantity of supply/refilling of extinguisher cylinders and spare parts.

Date:

Place:

Name:

Designation:

**Seal & Authorized Signatory of the Firm**