



**Engineering & Maintenance Department**  
**Hamdard Institute of Medical Sciences & Research**  
**& Associated HAH Centenary Hospital**

**Hamdard Nagar, New Delhi-110062**

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**TENDER DOCUMENT**

**FOR**

**RATE CONTRACT FOR PEST CONTROL SERVICES AT  
HAMDARD INSTITUTE OF MEDICAL SCIENCES &  
RESEARCH AND ASSOCIATED HAH CENTENARY  
HOSPITAL, HAMDARD NAGAR, NEW DELHI-110062**



## GENERAL TERMS & CONDITIONS

### Job Description:-

- i) All types of Pests to be controlled/removed by Chemicals sprays on all floors & basement of HAHC Hospital Block-A, B & HIMSR building per day excluding Sunday.
- ii) Removal of Rodents & cockroaches etc.
- iii) Fogging operations within buildings and surrounding areas as & when required.

Tender documents may be submitted in two parts as detailed below:-

### A) Profile Bid:

The Sealed Profile Bids may be submitted in *Annexure-I*

The Profile Bid shall be submitted in a sealed envelope duly super-scribed "**Profile Bid for pest control services**".

- i) Details of cost of tender fee.
- ii) Copy of PAN Card.
- iii) List of Offices/Hospitals where Pest Control Services are being provided by the Tenderer.
- iv) Details of equipments and chemicals to be used in Pest Control Services.

### B) Price Bid:-

The Sealed Price Bids may be submitted in *Annexure-II*

The Price Bid shall be submitted in a sealed envelope duly super-scribed "**Price Bid for pest control services**".

The both envelops may be placed in a separate envelop which may also be sealed and duly super-scribed "**Rate contract for pest control services**".

### Other terms & conditions:-

1. The bidder must assess the work before submission of his bids.
2. The rates to be quoted should be inclusive of chemicals and other incidental charges etc. i.e. cartage, labour charges etc.
3. The Tenderer should abide by the HIMSR rules and regulations.
4. The Contractor should not assign the contract to any person or allow any person to interfere in the management of pest control services.
5. In case the Contractor fails to render services to the satisfaction of the HIMSR authorities, the HIMSR shall be at liberty to get the work done by any other party or to enter into a fresh contract for the for remaining period at contractor's risk and expenses.
6. In the event of committing any breach of terms & conditions contained herein by the contractor, the HIMSR shall be at liberty to terminate the agreement forthwith and without prejudice to other rights and shall be entitled to forfeit the due payments if any.



7. The provision of appropriate manpower and equipments & supplies required for performing the tasks/processes of the pest control services shall be borne by the contractor and other necessary appliances required for competing the job shall also be arranged by the contractor.
8. The complete job of pest control services on all floors and basements of HAHC Hospital Block-A, B and HIMSR Building shall be carried out by the contractor per day 4 hours excluding Sunday.
9. The contractor shall engage the manpower/ staff above the age of 18 years. For any complaint of misbehavior and misconduct of the employees, the responsibility shall be on the contractor.
10. The successful firm shall have to undertake the job of pest control services only after getting orders from the HIMSR.
11. The contract may be terminated or revoked at the discretion of Medical Superintendent, HIMSR without assigning any reason within 30 days of written notice.
12. The HIMSR reserves the right to reject any or all tenders without assigning any reason thereof.
13. Jurisdiction of Delhi Courts only shall be for all legal disputes.

Date:

Place:

Name:

Designation:

**Seal & Authorized Signatory of the Firm**



*Annexure - I*

**PROFILE BID**

*(To be filled in and submitted along with the offer by the tenderer)*

- 1 Name of the firm M/s.....
- 2 Address of the firm.....  
.....
- 3 Name of proprietor/partner.....
- 4 Details of Tender fee: DD No.....Date.....  
Bank Name.....Amount.....
- 5 Telephone No / Mobile No.....
- 6 PAN No. ....
- 7 GST No. ....
- 8 Any other information important in the opinion of the tenderer:

Date:

Place:

Name:

Designation:

**Seal & Authorized Signatory of the Firm**



*Annexure - II*

**PRICE BID**

SN	Locations	Rate per month (without GST)	GST %
1	HAHC Hospital Block-A		
2	HAHC Hospital Block-B		
3	HIMSR Building		

**Note:**

- The bidder may quote the price inclusive of GST in separate column.
- The bidder may inspect the buildings before submitting bids
- The rates must be inclusive of all charges like cartage, labour charge, machinery or materials etc.

Date:

Place:

Name:

Designation:

**Seal & Authorized Signatory of the Firm**