

Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110062 Website: <u>www.himsr.co.in</u>

TENDER DOCUMENT

FOR

DEMOLISHING AND DISMANTLING WORK AT 2nd & 3rd FLOORS OF RUFAIDA BLOCK, HAH CENTENARY HOSPITAL, HIMSR, HAMDARD NAGAR, NEW DELHI



NOTICE INVITING TENDER FOR DEMOLISHING & DISMANTLING WORK AT 2ND & 3RD FLOORS OF RUFAIDA BLOCK, HAH CENTENARY HOSPITAL, HIMSR, GURU RAVIDAS MARG, HAMDARD NAGAR, NEW DELHI-110 062

Ref: HIMSR/HAHCH/Civil/01

Date: 09/05/2022

NOTICE INVITING TENDER

Sealed tenders (Two bid – Technical & Financial Bids) are hereby invited on behalf of HIMSR from experienced and interested Contractors.

Name of the work	:	Demolishing & dismantling work at 2nd & 3rd floors of Rufaida Block, HAH Centenary Hospital, HIMSR, Guru Ravidas Marg, Hamdard Nagar, New Delhi-110 062
Tender Fee	:	Rs. 1,000/- (Rupees one thousand)
Earnest Money Deposit	:	Rs. 1,00,000/- (Rupees one Lakh)
Completion Time	:	3 weeks
Issue of Tender Document	:	9th May 2022
Last Date of Submission	:	25th May 2022 (extended)

- The Contractors having relevant experience in such field may download tender documents from the institute's official website <u>www.himsr.co.in</u> and submit the same. The filled tender along with the prescribed Earnest Money Deposit and Tender Fee should be submitted in the tender box at 9th floor of HAHC Hospital 'B' Block on or before 25th May 2022 upto 3:30 PM. The technical bids will be opened on the same day at 4:00 PM.
- 2. Intending tenderers should have valid registration with GST and related authorities.
- 3. The intending tenderers should have satisfactorily completed similar nature work means building works/interior works/renovation works etc. in reputed institutions, hospitals etc.
- 4. The tender documents duly completed along with EMD in form of demand draft/pay order in favour of the "HIMSR", payable at New Delhi from any Scheduled/Nationalized Bank will be submitted along with the technical bid. The technical bid of the parties shall be opened on the same day (i.e. due date of submission) at 4 PM. Any tender without EMD & Tender Fee shall be summarily rejected.



- 5. HIMSR reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.
- 6. Canvassing whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be rejected.
- 7. The technical bid submitted by the parties shall be opened on the same day i.e. last date of submission at 4 pm in the presence of tenderers who wish to be present. The price bids of technically qualified parties shall be opened at a later date and the technically qualified parties shall be informed in advance about the opening of their price bid.

Sd/-MEDICAL SUPERINTENDENT HAH CENTENARY HOSPITAL, HIMSR



INSTRUCTIONS TO TENDERERS

1.0 GENERAL

Tenderers are advised to acquaint themselves fully with the description of work, scope of services, time schedule and terms and conditions including all the provisions of the tender document before framing up their tender.

2.0 SITE PARTICULARS

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to nature of work, site conditions, means of access to the site etc. Non-familiarity with the site conditions will not be considered a reason either for extra claims or for not carrying out the work in strict conformity with the specifications.

For site visit and any clarification / information/Assistance, the intending tenderers may contact to Mr. Harendra Kumar Singh, JE, HIMSR (M. 7290971558).

3.0 SUBMISSION OF TENDER

The tender complete in all respects shall be submitted along with Earnest Money as stipulated in the Notice / Letter Inviting Tender ONLY. Tenders without Earnest Money Deposit will be out rightly rejected.

Tenders shall be submitted in two separate sealed envelopes Super scribing as following: -

ENVELOPE – I

(TECHNICAL BID)

Name of work	:	
Tender ref. no.	:	
Due date & time of opening	:	
Addressed to	:	Medical Superintendent,
		HAH Centenary Hospital, HIMSR
		Guru Ravidas Marg, Hamdard Nagar,
		New Delhi – 110 062

From: Name & address of the tenderer

This envelope shall contain the following:-

- Technical Bid as per Annexure-I.
- EMD in the form of Demand Draft drawn on a scheduled/nationalized bank in favour of 'HIMSR.' payable at New Delhi. Cheque will not be accepted.



NOTE:

- 1. All the photocopies of the documents enclosed with the technical bid in support of technical eligibility criteria should be signed by the bidder/ authorized person.
- 2. The technical bid (Envelope-I) should not contain any financial information related torates of items etc. The price bid must be submitted in a separate sealed envelope (i.e. Envelope-II).

ENVELOPE – II

(PRICE BID)

Name of work	:	
Tender ref. no.	:	
Due date & time of opening	:	
Addressed to	:	Medical Superintendent,
		HAH Centenary Hospital, HIMSR
		Guru Ravidas Marg, Hamdard Nagar,
		New Delhi – 110 062
From:		

Name & address of the tenderer

This envelope shall contain the following:-

• Financial Bid as per Annexure-II.

4.0 QUALIFICATION CRITERIA

Tenderers having following valid documents will be technically qualified and considered for opening of their price bid. Technically qualified parties have no right to claim for award of the work. HIMSR reserves the right to cancel or award the work to any party/tenderers.

- i) Details of the similar works executed by the tenderer in reputed organizations/institutions/hospitals etc.
- ii) Valid registration of GST.

5.0 ABNORMAL RATES

The tenderer is expected to quote rate for each item after careful analysis of costs involved for the performance of the complete item considering technical specifications and conditions of contract. This will avoid a loss of profit or gain in case of curtailment or change of specifications for any item. If it is noticed that the unit rates quoted by the Tenderer for any items are usually high or unusually low, it will be sufficient cause for rejection of the tender unless the HIMSR is convinced about the reasonableness of the unit rates on scrutiny of the analysis for such unit rate to



be furnished by the tenderer on demand. Notwithstanding anything here in stated, the rates once accepted by the HIMSR shall be final and shall not be subject to any change either on account of un- workability of unit rates or on any other ground whatsoever.

6.0 DEVIATIONS TO TENDER CLAUSES:

Tenderers are advised to submit the tender strictly based on the terms and conditions and specification contained in the Tender Document and not to stipulate any deviation. Conditional tenders are liable to be rejected.

7.0 VALIDITY OF OFFER

Tender submitted by tenderers shall remain valid for acceptance for a minimum period of 30 days from the date of opening of the tenders. The tenderers shall not be entitled during the said period of 30 days, to revoke or cancel their Tender or to vary the Tender given or any term thereof, without the consent in writing of the Owner. In case of tenderers revoking or canceling their tenders or varying any terms in regard thereof without the consent of owner in writing, HIMSR shall forfeit Earnest money paid by them along with their tender without giving any notice.

8.0 AWARD OF WORK

HIMSR reserves the right to split the job into two or more parts and to award the work to separate agencies/contractors. Work shall be awarded to the lowest bidder, subject to the work experience and fulfillment of other terms & conditions and specifications.

9.0 ACCEPTANCE / REJECTION OF TENDER

- 9.1 HIMSR does not bind itself to accept the lowest tender.
- 9.2 HIMSR also reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.
- 9.3 HIMSR also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s) the opinion/decision of competent authority of HIMSR regarding the same shall be final and conclusive.

10.0 CORRECTIONS

No corrections or overwriting will be entertained in schedule of rates by using correcting fluid. All correction in the schedule of rate should be initialed.



- **11.0** Inconsistencies/ Ambiguities in the price bid (schedule of quantities) shall be dealt within accordance with the following rules: -
 - 11.1 Since this is an Item Rate Tender, only rates quoted shall be considered. Any tender containing percentage below/ above the rates is liable to be rejected.
 - 11.2 Rates quoted by the tenderer in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the tenderer shall be taken as correct.
 - 11.3 Where the rates quoted by the tenderer in figures and words tally, but the amount is not worked out correctly, the rates quoted by the tenderer shall be taken as correctand not the amount.
 - 11.4 Where rate(s) of item(s) has been quoted in figures leaving the words blank or vice versa, but the amount is not worked out as per the rate(s) quoted, the rates quoted by the tenderer (either in figures or words) shall be taken as correct and not the amount.
 - 11.5 In the event no rate has been quoted for any item(s), leaving space both in figure(s), word(s), and amount blank, it will be presumed that the contractor has included the cost of this/ these item(s) in other items and rate for such item(s) shall be considered as zero and work will be required to be executed accordingly.

12.0 FIRM RATES

The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It may be noted that no deviation on this account will be acceptable and offer not containing firm price shall not be considered.

- **13.0** It will be obligatory on the part of the tenderer to sign the tender documents for all the components & parts. After the work is awarded, he will have to enter into an agreement on proforma to be provided by the HIMSR for work awarded, on a non-judicial stamp paper of requisite value at his own cost within ten days from date of receipt of acceptance order or before the work is undertaken.
- **14.0** Any addendum/ corrigendum issued shall form a part of the tender document. There will not be any press notification on amendment/ corrigendum. The purchasers of the tender document/ the prospective tenderers are required to visit HIMSR website for all such amendments/ corrigenda to NIT as well as the tender document.

Signature and seal of the bidder



- **15.0** EMD of the unsuccessful bidders shall be refunded without any interest after completion of the tendering process.
- **16.0** A check list of documents/fees etc. is provided on the next page. Bidders are requested tofill up the response column (Yes/No) before submitting the tender.

Sd/-MEDICAL SUPERINTENDENT HAH CENTENARY HOSPITAL, HIMSR



GENERAL TERMS AND CONDITIONS OF CONTRACT

- Sealed Tenders (Two Bid-Technical & Financial Bids) are invited for the Demolishing and dismantling works at 2nd and 3rd floors of existing building Rufaida Block situated inside the HIMSR Campus, HAH Centenary Hospital, disposing of unserviceable material and for giving credit to serviceable materials of the building.
- 2. The existing building is a load bearing structure with RCC slabs and masonry walls. The building consists of ground + 3 floors, stair headroom. The interested Applicants / Bidders can inspect the building for gathering necessary information before submission of the bids.
- **3.** The Contractor shall demolish and dismantle the floors including the flooring and all other structures including RCC slabs, masonry walls, doors, windows, ventilators and all other items, dispose the debris as the location decided by competent authority of HIMSR.
- **4.** The Bidders shall quote all-inclusive charges in tender that can be offered to the **HIMSR** for the serviceable materials after estimating / accounting the cost of demolition, dismantling, disposal of debris & unserviceable materials as above.
- 5. The work is to be completed in all respect within 3 weeks from the date of handing over the site. The work shall commence within 2 days from the date of issue of work order or the date of handing over of site whichever is later.
- 6. The time is the essence of the contract and shall be strictly observed by the Contractor.
- 7. The intending applicant/ bidder shall visit the site and make himself thoroughly acquainted with the local site condition, nature and requirement of the works, facilities for transport, nature of labour / equipments required, access and storage for materials and removal of wastes. The Bidders should quote taking into account all the site conditions including traffic restriction for transport etc., for proper execution of the work. The successful Bidders will not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any site condition.
- 8. HIMSR is not responsible for any loss or devaluation or the quality of the materials found while dismantling and it will be at the total responsibility of the Contractor. The Contractor should carry out the job within the given time limit at his risk and cost and with all safety provisions required for the job. The Contractor will be responsible for any type of accidentand compensation / claims which may arise as per laws of Contract.



- **9.** Any type of failure in carrying out the jobs will result into Arbitration Proceedings as mentioned in Arbitration Clause and any such failure will also attract forfeiture clause of EMD / Security Deposit.
- 10. The Contractor shall not be allowed to lift the materials without the permission of the competent authority of HIMSR and complete the demolition & dismantling work and removal of unserviceable materials from the site. The bidder shall complete the dismantling of the building and clean the site as instructed by the Sr. Consultant (Project)/ Engineer In charge.
- **11.** List of self-owned demolishing, handling, dismantling, transporting equipments.
- 12. Details of labour having experience in demolition and dismantling and supervisory staff.
- **13.** The Bidders shall submit his quotation in Indian Currency (In figures as well as in words).
- 14. Earnest money of Rs. 1,00,000/- (Rupees one lakh only), in the form of Demand Draft / pay order drawn in favour of "HIMSR" payable at New Delhi is to be submitted along with the tender document. The tenders not accompanied with the EMD amount shall be summarily rejected. The EMD of the unsuccessful Bidders will be refunded without any interest within 30 days, subsequent to decision of awarding the work.
 - (i) Earnest money of the bidders shall be forfeited in the following events and reasons:
 - a) If the bidder withdraws the offer within validity of tender.
 - b) If the bidder after submission of the tender, imposes condition(s).
 - (ii) Earnest money of the contractor, whose tender is accepted, shall be forfeited in full in case hedoes not remit the security deposit within the stipulated period and/or start the work by stipulateddate mentioned in the award/acceptance letter issued by the HIMSR and if case of failure/ deviation to perform or complete the work within stipulated period as per the agreed terms and conditions the EMD/ Security Deposit shall be forfeited.
- **15.** The discretion of acceptance or rejection of the tender will rest with the **HIMSR** and **HIMSR** shall not be bound to accept any tender and it may reject the same without assigning any reason whatsoever. All tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect, are liable to be rejected. Canvassing in connection with tenders is strictly prohibited. Tenders submitted by the Contractors who resort to canvassing are liable for rejection.
- **16.** (i) The Contractor shall follow/ obey the provisions of all local Bye-laws or safety measures /acts relating to the demolition & dismantling work and to the regulations



etc. of the Government and Local Authorities including cordoning off the property from neighboring properties with proper arrangement like zinc sheet barricading to avoid dust, noise to the occupants of the neighboring buildings etc., The amount should be quoted after taking into account the cost and liabilities for license fees etc. if any, in complying the regulations of local authorities.

(ii) Before actually taking up the demolition & dismantling of the building the Contractor shall ensure proper disconnection of Electrical power to the building and disconnection of water supply and sanitary connection to the building. The Contractor shall ensure the safety requirements laid down by the local authority and/or National Building Code and National Green Tribunal (NGT). If, any loss, damages, legal cost is suffered by the **HIMSR** in the event of defective or inferior quality of work/ non- compliance of rules, bye-laws or loss suffered to any person or entity due to direct or indirect consequence of work executed by the Contractor, the Contractor shall indemnify up to the extent of such loss / damages and keep harm less to The **HIMSR**, incurring all expenses and consequences of such loss / damages and legal cost.

(iii) Contractor shall have to provide all safety appliances i.e. safety helmet, safety belt etc. to hisworkers while working at height with his own cost and follow all safety rules regulation and all statutory provisions etc. in force. He shall be liable for accident, injury, losses due to any accident or negligence of his workers and he shall be liable to incur all the expenses in consequence thereof and Institute is in no way responsible for any damages arising out of this work contract.

- 17. The Security deposit will be refunded to the Contractor only after all the demolition and dismantle work is completed in all respect and all the debris are cleared from the site to the satisfaction of the HIMSR and also duly certified by the Sr. Consultant (Project)/ Engineer In charge within the stipulated period. If the work is not completed in all respect within the time schedule mentioned above, the HIMSR will forfeit the security deposit and terminate the contract.
- **18.** All taxes including G.S.T. or any other tax like work contract tax, turn-over-tax, etc., in respect of this contract shall be payable by the Bidders and the **HIMSR** will not entertain any claim whatsoever in this respect.
- 19. The tender shall remain open for acceptance for a period of 20 days from the date of opening of tenders. If any Bidders withdraw his tender before the said period, then the HIMSR shall be at the liberty to forfeit Earnest Money paid along with the tender.



- **20.** The tender document consists of Notice inviting tender, Instruction to Bidders, General Rules, terms and conditions of contract, bidding schedule, Indemnity Bond and tender offer. All these components form part of the tender. It is obligatory on the part of the Bidders and sign for all the component parts.
- **21.** The tender for the work shall not be witnessed by a Contractor or Contractors who himself / themselves has/have tendered for the same work. Failure to observe this condition shall liable to be rejected.
- **22.** The contractor will ensure following safety measures for the demolition works.
 - 22.1 Before beginning actual work of demonstration careful study shall be made of the structure which is to be pulled down and also of all its surroundings. This shall in particular include study of the manner in which various parts of the building to be demolished.
 - 22.2 Danger signs shall be conspicuously posted all around structures. All doors, openings to the structure shall be kept barricaded.
 - 22.3 All necessary safety appliances shall be issued to works and their use explained.
 - 22.4 Power on all electrical services shall be shut off, including all gas, water and other services.
 - 22.5 All mains and meters of the building shall be removed or protected from damage.
 - 22.6 Prior to commencement of work all material of fragile nature shall be removed.
 - 22.7 Dust should be controlled by suitable means to prevent harms to workers.
 - 22.8 The demolition work shall be protected with in such a way that,
 - (a) It causes least damage and nuisance to the adjoining areas / buildings members of public.
 - (b) It satisfies all safety requirements to avoid any accidents.
 - 22.9 Before demolition works is started glazed sash, glazed doors, windows etc. shall be removed, all fragile and loose fixtures shall be removed.
 - 22.10 All well openings which extend down to floor level shall be barricaded to a height of not less than 1 meter above floor level.



- 22.11 When walls are being demolished it shall be ensured that they are not allowed to fall as a single mass upon floors of the building. Walls shall be removed part by part. Adequate lateral bracing shall be provided for walls which are unsound.
- 22.12 The floors shall be propped from below before starting the demolition. The spacing of propping should be adequate. Take approval of Engineer-in-charge regarding the planning and design of props.
- 22.13 Brick walls shall be dismantled by ceiling with diamond cutter. No hammering shall be allowed, no vibration should be caused during dismantling of walls.
- 22.14 Flooring shall be removed in pieces and shall be cut with diamond cutter. No hammering and no vibration should be allowed.

22.15 The distress in the building shall be carefully monitored and shall be brought to the notice of the Structural Engineer.

23. PAYMENT TERMS

After successful completion of the demolition & dismantle of the floors and fully clearing off the debris from site, the **HIMSR** agrees to refund the EMD of successful Contractor without any interest. The completion certificate shall be certified by the Sr. Consultant (Project)/ Engineer In charge. The decision of the competent authority of **HIMSR** shall be final in this regard. In case the Contractor fails to complete the demolition works and clear the debris in time, in such an event **HIMSR** shall forfeit the EMD and shall get the uncompleted work done through some other agency at the cost of the Contractor. Any expenditure incurred by the **HIMSR** in undertaking the incomplete works shall be borne by the Contractor.

24. LIQUIDATED DAMAGES:

If the Contractor fails to complete the work within the completion period as stipulated in the bid documents, penalty @ of Rs. 1,000/- per day (Rupees one thousand) shall be imposed for the period exceeding stipulated time.

25. ARBITRATION

In case of any dispute or difference arising in relation to meaning or interpretation of the agreement or purported failure or breach or meaning thereof, such disputes, both the parties will address the disputes/ differences for mutual resolution and failing which



the matter shall be referred to the Sole Arbitrator who shall be nominated by the competent authority of HIMSR. The provisions of the Arbitration and Conciliation Act, 1996 will be applicable to the arbitration proceedings. The venue of the arbitration shall be at New Delhi. The decision / award of the arbitrator shall be final and binding.

26. JURISDICTION

All disputes arising out of this agreement are subject to the jurisdiction of Courts in New Delhi.

27. FORCE MAJEURE

The Parties shall not be liable for any failure to perform, any of its obligations under this Agreement if the performance is prevented, hindered or delayed by a Force Majeure event and in such case its obligations shall be suspended for so long as the Force Majeure Event continues. Each party shall promptly inform the other of the existence of a Force Majeure Event and shall consult together to find a mutually acceptable solution. "Force Majeure Event" means any event due to any cause beyond the reasonable control of the Party, including, without limitation, unavailability of any communication system, sabotage, fire, flood, explosion, acts of God, civil commotion, riots, insurrection, war or acts of government.

28. For any clarification, the Sr. Consultant (Project)/ Engineer In charge may be contacted.

Sd/-MEDICAL SUPERINTENDENT HAH CENTENARY HOSPITAL, HIMSR



Declaration of the tenderer:

This is certify that I/We before signing this tender have and fully understood all the terms and conditions and instructions contained herein and undertake myself/ourselves abide by the said terms and conditions.

Date:

Place:

Name:

Designation:

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ANNEXURE-I

TECHNICAL BID

1	Name of	the firm M/s	
2	Address o	of the firm	
3	Registrat	on No of the Firm/Agency	
4	Please sp	ecify as to whether tenderer is a sole	proprietor/partnership or company
5	Name, er	nail & Telephone No. of Director/part	ner should be specified
	(a)	(b)	
6	Name, De	esignation, Address and Telephone N	o of
	authorize	d person of firm/agency to deal with	
7	PAN	TAN	GST
8	Details of (i) Tende		(ii) EMD
	(a)	Amount	
	(b)	DD Number	
	(c)	Name of issuing Bank	
9	Business	turnover certificate (attested by CA)	
10	Total exp	erience (in year)	
11	Details of	the work executed in last three year	S
12	Any othe	r information important in the opinio	n of the tenderer



ANNEXURE-II

FINANCIAL BID BILL OF QUANTITIES

	BIEL OF QUANTITIES				
SN	Description	UOM	Qty	Rate	Amount
1	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge.				
	In cement mortar	cum	505.03		
2	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead :				
	Of area 3 sq. metres and below	each	104		
	Of area beyond 3 sq. metres	each	70		
3	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable material and stacking of serviceable material within 50 meters lead as directed by Engineer-in-charge.				
		sqm	309.20		
4	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge.				
	Nominal concrete 1:4:8 or leaner mix (i/c equivalent design mix)	cum	202.71		
5	Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in- charge				
		cum	24.85		
6	Dismantling stone slab flooring laid in cement mortar including stacking of serviceable material and disposal of unserviceable material within 50 metres lead.				
		sqm	284.47		

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7	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead.			
	For thickness of tiles 10 mm to 25 mm	sqm	1989.29	
8	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in- charge, beyond 50 m initial lead, for all leads including all lifts involved			
		cum	1500.00	
9	Providing and fixing double scaffolding system (cup lock type) on the exterior side of building/structure, upto 25 metre height, above ground level, including additional rows of scaffolding in stepped manner as per requirement of site, made with 40mm dia M.S. tube, placed 1.5 metre centre to centre, horizontal & vertical tubes joint with cup & lock system with M.S. Tubes, M.S. tube challis, M.S. clamps and staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for execution of work of cleaning and/ or pointing and/ or applying chemical and removing it thereafter. The scaffolding system shall be stiffened with bracings, runners, connecting with the building etc., wherever required, if feasible, for inspection of work at required locations with essential safety features for the workmen etc., complete as per directions and approval of Engineer-in-charge			
	Total	sqm	1000.00	
	GST			
	Grand Total			

Name:

Designation:

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