



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

TENDER DOCUMENT

FOR

**REPAIRING & PAINTING WORKS IN INTERIOR & EXTERIOR OF
'A' BLOCK, HAH CENTENARY HOSPITAL, HIMSR, GURU
RAVIDAS MARG, HAMDARD NAGAR, NEW DELHI-110062**



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Ref No. HIMSR/HAHCH/Paint (BLOCK-A)/03/2022

NOTICE INVITING TENDER

HIMSR, New Delhi invites sealed bids in two bid system (Technical Bid & Financial Bill) from Registered Contractors at Govt./Semi Govt./State Govt. Departments/Higher Educational Institutions or Working Agencies at HIMSR for the below mentioned work.

Name of work	:	Repairing & Painting Works (Interior & Exterior) of 'A' Block, HAH Centenary Hospital, HIMSR, Guru Ravidas Marg, Hamdard Nagar, New Delhi-110062
Earnest money	:	Rs. 1,50,000.00 (Rupees one lakh fifty thousand)
Tender fee	:	Rs. 1,000.00 (Rupees one thousand)
Completion time	:	45 days
Issue of tender document	:	18th May 2022
Last date of submission	:	25th May 2022

The bids duly filled should be dropped in the Tender Box kept at 9th Floor HAH Centenary Hospital 'B' Block on or before 25th May 2022 up to 3.30 PM along with demand draft of Tender fee & Earnest Money in sealed envelope clearly specifying the name of work. The DDs shall be in favour of "HIMSR" payable at New Delhi. The Technical bids shall be opened on same day i.e. 25th May 2022 at 4 PM by the Bids opening committee in the presence of available interested parties in the Office of the Medical Superintendent.

In case the required procedure is not followed, the Bids can be rejected. HIMSR reserves the right to reject any or all Bids without assigning any reason whatsoever.

**Medical Superintendent
HAH Centenary Hospital
New Delhi – 110062**



SPECIAL TERMS AND CONDITIONS, SPECIFICATIONS AND SCOPE OF WORK

1. SCOPE OF WORK

Repair & Painting works in interior and exterior 'A' Block, Hakeem Abdul Hameed Centenary Hospital.

2. ELIGIBILITY CRITERIA

- 1) Bidders must have Registered at Govt./Semi Govt./State Govt. Departments/Higher Educational Institutions or Working Agencies at HIMSR. Bidders have to submit the related copies of the documents and other Registration Certificates justifying the eligibility criteria along with the Tender documents. The original documents will have to be produced when asked for verification.
- 2) The Bidders must have GST, PAN and other necessary Registration Certificates.
- 3) The Annual Turnover of the firm should be Rs 20 Lakh.
- 4) The contractors should have the relevant experience in such types of works i.e. Painting / finishing works of renovation / refurbishment works.
- 5) The agencies should submit the following special criteria :
 - i) Approved applicator of branded paint products
 - ii) Approved sub-contractor for painting works of special class / All India fame contractors.
 - iii) Approved contractor of established Interior Design / Renovation Architectural Consultant.

3. SUBMISSION OF BIDS

- 1) The Bids should be submitted in sealed envelope super-scribing NIT No. & name of work, bidder's name & address. The bids duly filled should be dropped in the Tender box kept at 9th floor 'B' Block; it should not be handed over to any employee of the HIMSR. No bids shall be accepted later than the time schedule specified above. Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: www.himsr.co.in Therefore bidders are advised to keep visiting our website.

The Technical Bid as per "**Annexure-A**", shall contain the following:

- a. Covering letter on Company's Letter head
- b. Earnest Money Deposit
- c. Copies of GST, PAN and other necessary Registration Certificate
- d. Entire pages of Tender documents should be duly signed & stamped by the bidder
- e. Bidder not complying the bid & equality criteria is liable to be rejected
- f. BOQ is cited on "**Annexure-B**"



- 2) In this bid, bidders are required to quote his item rates in the above said attached BOQ in accordance with the scope of works, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e. should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, Octroi, Govt. duties & levies, GST, Service Tax, Sales Tax etc.), transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. Further nothing extra in rates will be considered for any variations in bid quantities or due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to rejection of Bid. The bidders should quote unconditional rates, neatly written without any overwriting and all pages should be duly signed & stamped.

4. EARNEST MONEY

An earnest money of **Rs. 1,50,000.00** has to be enclosed along with the Bid. The EMD shall only be in the form of Bank Demand Draft in favour of "HIMSR" payable "New Delhi". No Cheque/Cash shall be accepted as EMD. The refund of EMD to the technically disqualified shall be made after the successfully finalization of the tender. The EMD of the successful lowest bidder (L1) shall be held back and will be released after completion of the works and site clearance.

5. VALIDITY OF BIDS

The Bids shall be valid for our acceptance without any change in rates and NIT conditions for a period of 60 days from the date of opening of price bid.

6. ESCALATION

No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.

7. COMPLETION TIME

The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of 45 Days from the date of issue of the work order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause 14 of NIT. Under the force-majeure conditions or delay due to reasons beyond control of the contractor, HIMSR may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to HIMSR for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Executive Engineer regarding Time extension will be final and binding on the contractor.

8. The rates shall be inclusive of all taxes (Service Tax, GST etc.) duties and cartage etc.



9. SITE CONDITIONS

Contractor shall acquaint himself fully with the site conditions and the working environment of HIMSR before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work.

10. Before Submitting Bid, the Contractor shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. In case of any doubt, may be clarified from the office of the Engineer In- charge.

CORRESPONDENCE: All the correspondence in respect of Bids/award of work shall be made to Engineer.

11. TERMS OF PAYMENT

The payment shall be made on submission of the bills in proper format by the contractor after due certification by the engineer responsible for supervision of the work. Contractor will submit one full & final bill after completion of work for claiming payment based on actual quantities of items of work executed as per BOQ and Engineer's instructions.

12. LABOUR LAWS

The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. HIMSR will not be a party at any stage in any of the disputes relating to the above. In case, HIMSR has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.

13. RULES GOVERNING THE CONTRACTOR'S EMPLOYEES WORKING IN THE HIMSR PREMISES

The contractor's employees working inside the HIMSR campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the HIMSR property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.

14. LIQUIDATED DAMAGES

In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @0.5% of the Contract value per week will be deducted subject to a maximum of 5% of the contract value. However, during the delayed period, HIMSR also reserves the right to get some portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect along with 10% overhead charges will be deductible from his bills/dues.

15. EXTRA OR SUBSTITUTED ITEM

If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by Engineering Department. Analysis of rates will be based on DSR document of CPWD or based on market rates analysis for determining item rate and pay to contractor accordingly.



16. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate the works from contractor's side and interact with the HIMSR Engineers, responsible for supervision of work, on regular basis.
17. Contractor will take due permission for entry of all his workmen in HIMSR. No unauthorized person will be allowed to work inside.
18. The contractor will arrange all necessary materials, tools, equipment, access ladders & scaffolding, measuring instruments and working consumables etc. needed for execution of the works. Safe custody of all such material will be contractor's sole responsibility. No extra charges will be paid for the same. Watch and ward of all material till the system is taken over by HIMSR shall be the sole responsibility of the contractor and pilferage etc. shall be entirely to his account.
19. During execution of work, Engineer can make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
20. If during the execution of works, any damage is caused to HIMSR property by contractor's/contractors' workers, contractor will duly make good the loss. HIMSR has the right to make suitable deduction from contractor's bills along with penalty, if contractor fails to make good the loss.
21. During execution of work, the contractor/contractors should follow all standard norms of safety measures/precautions as per relevant IS codes and CPWD specifications to avoid accidents/damages to man, machines and buildings, at his own cost. Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution of work. The contractors also have to ensure that no one at site violate the safety/preventive measures of COVID-19 guidelines issued by the Government of India such as face mask, social distancing, cleaning of hands etc.
22. Manpower deployed by the contractor at our site for carrying out contract works is strictly prohibited being associated with any other works on the campus.
23. No material belonging to the contractor whether consumable or non-consumable should be brought inside the HIMSR campus without proper entry at the Main Gate No. 3 nor any material should be taken out without proper gate pass issued by the authorized representatives of the Centre.
24. During execution of the work, contractor should dispose of waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
25. Bids once submitted will remain with the HIMSR and will not be returned to the bidders.
26. Bids not complying with any of the provisions stated in this Tender document are liable to be rejected. HIMSR also reserves the right to accept or reject any or all the Tender/bids without assigning any reason and does not bind him-self to accept the lowest bidder.



ANNEXURE-A

TECHNICAL BID

- 1 Name of the firm M/s.....
- 2 Address of the firm.....
.....
- 3 Registration No of the Firm/Agency.....
- 4 Please specify as to whether tenderer is a sole proprietor/partnership or company.....
- 5 Name, email & Telephone No. of Director/partner should be specified
(a) (b)
.....
- 6 Name, Designation, Address and Telephone No of authorized person of firm/agency to deal with
.....
- 7 PAN..... TAN GST
- 8 Details of
(i) Tender fee (ii) EMD
(a) Amount
(b) DD Number
(c) Name of issuing Bank.....
- 9 Total experience in similar types works (in year)
- 10 Any other information important in the opinion of the tenderer

**ANNEXURE-B****FINANCIAL BID**

SN	Description	UOM	Qty	Rate	Amount
1	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.				
		sqm	12750		
2	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.				
		sqm	7650		
3	Wall painting with acrylic emulsion paint, having VOC (Volatile Organic Compound) content less than 50 grams/ litre, of approved brand and manufacture, including applying additional coats wherever required, to achieve even shade and colour.				
	One coat	sqm	4000		
	Two coat	sqm	6000		
4	Finishing walls with Acrylic Smooth exterior paint of required shade:				
	Old work (Two or more coat applied @ 1.67 Ltr/ 10 sqm) on existing cement paint surface	sqm	13000		
5	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade :				
	Two or more coats on new work	sqm	2500		
	TOTAL				
	GST				
	GRAND TOTAL				

Note: The quantities are indicative only.