



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

EOI FOR PRE QUALIFICATION OF CONTRACTORS HAMDARD INSTITUTE OF MEDICAL SCIENCES AND RESEARCH (HIMSR)

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Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

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PRE-QUALIFICATION OF CONTRACTORS

For Construction of Campus Buildings at Hamdard Nagar for HIMSR, New Delhi.

CONTENTS

Section	Title	Page
	Cover Page	
	Invitation	2
Section – I	Brief particulars of the work	5
Section - II	Information & instructions for applicants	6
Section - III	Pre-qualification information & letter of transmittal	14
	Form 1: Structure and Organization information	15
	Form 2 : Financial Information	17
	Form 3 : Solvency Certificate	19
	Form 4 : Details of all works of similar nature completed during the last	20
	Form 5 : Details of Projects under execution or awarded	21
	Form 6 : Performance report of Completed works	22
	Form 7 : Details of technical & administrative personnel to be deployed for the work	23
	Form 8 : Details of construction plant & equipment	24
	List of Documents to be attached	



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

Pre-Qualification Document

Renovation and Extension of Existing Hospital Floors at HIMSR along with necessary Infrastructure Facilities in HIMSR Campus, New Delhi.

(General Civil Works, Plumbing, Electrical, Fire Fighting, HVAC, PMG and other related services works)

1. This document contains 24 pages excluding cover pages.
2. The pre-qualification document should be in prescribed form, duly completed and signed, shall be submitted in a sealed cover super scribed as "Pre-qualification of the Contractor for Hamdard Institute of Medical Sciences and Research (HIMSR) -Renovation and Extension-Block B" shall be received up-to 3.00 p.m. on 29/07/2022, at the office of Sr. Consultant-HIMSR, New Delhi, and will be opened on the same day at 3.30 p.m. The applicant shall mention on the sealed cover, the Company's name, phone numbers & name of contact person.

For HIMSR

Sr. Consultant- Projects

Date:- 22/7/2022



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

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- A. **HIMSR University (HIMSR), New Delhi** invites pre-qualification applications for the following works:

S.No.	Name of Work	Estimated cost	Period of Completion
1.	Renovation and Extension of Existing Hospital Floors along with necessary Infrastructure Facilities in HIMSR Campus, New Delhi. (General civil works, plumbing, Electrical, Firefighting, HVAC and PMG besides other related services works)	Rs. 15 Crores (Approx.)	03 Months (Approx.)

Estimated cost shown above is only indicative. This figure may vary at the time of actual bidding.

- B. Contractors registered with CPWD/PWD/MES/Railways/Other Govt/ Statutory Bodies/ or PSUs (Navaratna Class) or have worked for Reputed Private Agencies who fulfil the following requirements shall be eligible to apply. Applications from joint ventures shall not be accepted.
- C. The documents may be downloaded from the website www.himsr.co.in further details of eligibility, mode of submission etc., can be seen at the same.
- D. The applicant must submit an undertaking that up-to-date tax returns have been filed along with copies of such returns submitted to the Department of Trade & Taxes.
- E. Applicants shall submit the processing fee of Rs. 5000/- (Rupees five thousand only) at the time of submission of the Pre-Qualification document in the form of a Demand Draft in favor of **HIMSR, New Delhi collections** payable at Delhi/ New Delhi. No application will be entertained if not accompanied with processing fee. The processing fee is not refundable.
- F. Application for pre-qualification supported by prescribed annexures shall be submitted in sealed envelope duly super-scribed as "Pre-qualification of the Contractor for Remodelling/Renovation and Extension of two floors of Rufaida Building 'B' Block at HAHCH/ HIMSR for Phase II Package I" with phone nos. of the applicant and due date of opening. The applications should be received up to 3.00 PM on 29/07/2022 in the office of the **Sr. Consultant, HIMSR, New, Delhi**. Those desirous of submitting the application through post may do so subject to the condition that HIMSR shall not be responsible for postal delay and applications received after 03.00 PM on 29/07/2022 will be treated as delayed and will not be considered. All the applications received up to 03.00 PM on 29/07/2022 will be opened on the same day at 3.30 PM.
- G. Applicant shall submit all the information in digital format also in addition to hard copies in CD.



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SECTION - I

Brief Particulars of the Work

INTRODUCTION

The proposed Renovation and Extension -Block B, Clinical Wing for the HIMSR, New Delhi in the Rufaida Building on Second and Third Floor. The said project will include creation of Medical Wards, ICU's, Demonstration Rooms and all other allied supporting Medical Facilities as per Design and Detailing provided by the Consultants of HIMSR.

SCOPE OF WORK

Renovation and Extension Block B with provision of Medical Wards, ICU's, Demonstration Rooms and allied facilities including all civil, interiors, electrical, water supply, sanitary, drainage, PMG, medication and additions/alterations to external development and External MEP Services.

This shall include the following:

Civil works for core and shell
Civil finishes
PHE works,
Fire protection and fire alarm system
Internal and External Electrical works
ELV System
HVAC
Security access control systems
Wastewater disposal
Rainwater management
External development as specified
Interiors excluding loose furniture
IBMS
ICT works (only passive component)
Waterproofing

The aim is to provide occupants with a healing and research work environment, comfortable indoor and outdoor work spaces, comfort conditions for patients, clean indoor air quality, natural diffused light and patient safety.

The **HIMSR** building will have high performance environmental strategies and technologies such as:

1. Double Glass Units.
2. Insulated roof and dry walls.
3. Dry cladding.
4. Intelligent building management controls.
5. Full water management system, Rainwater harvesting with underground storage tanks/waste water recycling.
6. LED lighting/ occupancy and motion sensor controls.
7. Interior works, landscaping, Air-conditioning and Firefighting and other associated works



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Hamdard Nagar, New Delhi-110 062

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SECTION - 2

Information & Instructions to Applicants

2.1 Definitions:

In this document the following words and expressions have the meaning hereby assigned to them.

- 2.1.1 Employer, Dean, HIMSR, New Delhi shall mean HIMSR, New Delhi acting through Sr. Consultant (Projects)
- 2.1.2 Applicant: Means the individual, proprietary concern, partnership firm, private or public limited company applying for the pre-qualification. JVs means Joint Ventures
- 2.1.3 "Year": means "Financial Year" unless stated otherwise
- 2.1.4 "PQ": means pre-qualification

2.2 General Information:

- 2.2.1 Letter of transmittal and forms for pre-qualification are given in Section III.
- 2.2.2 All information called for in the enclosed forms shall be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact shall be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil/not applicable/no such case" entry shall be made in that column. If any particulars/ queries are not applicable in case of the applicant, it shall be stated as "not applicable". The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being disqualified. Applications received late shall not be opened.
- 2.2.3 The application shall be page numbered and each page shall be signed.
- 2.2.4 Overwriting shall be avoided. Correction, if any, shall be made by neatly crossing out, initialing, dating and rewriting.
- 2.2.5 The applicant may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is however, advised not to furnish superfluous information. No information shall be entertained after submission of pre-qualification document unless specifically required by and asked for by HIMSR in writing.
- 2.2.6 Any information furnished by the applicant found to be incorrect either immediately or at a later date, may render him disqualified.
- 2.2.7 Applicants are advised to keep visiting the HIMSR's web-site from time to time (till the deadline for PQ bid submission) for any updates in respect of the PQ notice, if any. Failure to do so shall not absolve the applicant of his liabilities to submit its PQ application complete in all respect including updates thereof, if any. An incomplete application may be liable for rejection.
- 2.2.8 HIMSR reserves the right to verify the particulars furnished by the applicant independently. If any information furnished by the applicant is found incorrect at a later stage, he shall be debarred from tendering and taking up of any work in HIMSR. Affidavit in enclosed format to be signed by authorized signatory.



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

- 2.2.9 HIMSR reserves the right to reject any or all applicants without assigning any reason and to restrict the list of pre-qualified contractors to any number deemed suitable.
- 2.2.10 Documents submitted in connection with pre-qualification will be treated confidential and will not be returned.
- 2.2.11 Prospective applicants may request clarification if any, in writing & e-mail id at himsr.engineeringsection@gmail.com (telephonic enquiries will not be entertained). Any clarification given by the Employer will be displayed on the website of HIMSR. No request for clarification will be considered after 26/07/2022.
- 2.2.12 Applications from Joint Venture companies will not be accepted or considered for evaluation.
- 2.2.13 After the technical evaluation, HIMSR is expected to announce a short-list of suitable qualified applicants who shall be eligible for issuance of tender documents for participation in the bidding process. HIMSR is likely to provide a comparatively short time span for submission of the Bids for the Project. The Applicants are, therefore, advised to visit the site and familiarize themselves with the Project.
- 2.2.14 No claim for payments /liability of any type, on account of the submissions of the bids and presentation against brief RFP to the shortlisted contractors shall be payable.
- 2.2.15 HIMSR, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time to
 - a. Suspend and/ or cancel the Bidding Process and/ or amend and/ or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
 - b. Consult any Applicant in order to receive clarification or further information;
 - c. Pre-qualify or not to pre-qualify any Applicant and/ or to consult any Applicant in order to receive clarification or further information.
 - d. Retain any information and/ or evidence submitted to the Authority by, on behalf of, and or in relation to any Applicant; and/ or
 - e. Call for information from previous clients and evaluate the previous completed projects regarding all submission including litigations.
 - f. Undertake physical verification of completed projects and interact with clients.

2.3 Mode of Application:

- 2.3.1 If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- 2.3.2 If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney shall accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm shall accompany the application.
- 2.3.3 If the applicant is a limited company, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a certified copy of the power of attorney. The applicant shall also furnish a copy of the Memorandum of Articles of Association duly self-attested.



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

2.4 Final Decision Making Authority

HIMSR reserves the right to accept or reject any application, to annul the pre-qualification process and reject all applications at any time, without assigning any reason or incurring any liability to the applicants

2.5 Particulars Provisional

The particulars of the work given in "Section I" are provisional. They are liable to change and must be considered only as advance information to assist the applicant to apply for proposed work

2.6 Site Visit

The applicant is advised to visit the site of work, at his own cost, and examine it and its surroundings by himself, collect all information that he considers necessary for proper assessment of the prospective assignment

2.7 Criteria for Eligibility of Pre-Qualification

2.7.1 The Applicant should have been involved in the Civil/MEP Engineering /Construction Business for last seven years or more.

2.7.2 If an applicant is enlisted with CPWD/MES/BSNL/Railways/PSU(Navaratna Class) he shall be eligible for amount permitted by virtue of his enlistment with these organizations. He has to produce a registration proof / certificate in this regard.

Other applicants should fulfill the following:

1. One similar completed work of 80% of the estimated cost, i.e. not less than Rs. 12.0 crores.
Or
2. Two similar completed works each costing not less than the amount equal to 60% of the estimated cost i.e. Rs. 9.0 crores.
Or
3. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost i.e. Rs. 6.0 crores.

For the purpose of this clause, "similar work" shall mean a) any educational/ Institutional campus comprising classrooms, library, computer lab, administration block, hostel & housing etc. /b) any office campus buildings project of R.C.C. framed structure /steel structures/seismic resistant /composite structures, with integrated responsibility of services such as , but not limited to, central heating ventilation and air- conditioning ; including internal water supply, sanitary installations, fire-fighting and fire protection systems, internal and external electrical installations and external infrastructure, IBMS , Security access control systems ,landscape work, Elevators, DG set etc. This shall exclude Road/Highway/Infrastructure projects/Mass housing projects/Industrial projects.

2.7.3 Shall have an average annual financial gross turnover of Rs. 7.5 Crores i.e. 50% of the estimated cost on similar works during the last three consecutive financial years ending 31st March 2022. Further, the financial price updating of 8% per annum shall be applied to the turnover of the Previous Years to bring them to 2021-2022 Price Level.



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

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- 2.7.4 Shall not have incurred any loss in more than two years during the last five years ending 31st March, 2022.
- 2.7.5 Shall have a solvency/Net worth of Rs. 3.5 crores provided the annual turnover is more than 100% of the estimated cost, otherwise the solvency / Net worth will be of Rs. 5 Crores. The applicant shall submit the solvency certificate, not older than three months prior to 31st August 2018, issued by any scheduled bank, in original.
- 2.7.6 Shall not have been blacklisted by any State/Central Department or PSU or Autonomous Bodies. The applicant must submit a self-attested affidavit to this effect.
- 2.7.7 The bidding capacity of the contractor shall be equal to 75% or more than the cost of the work. The bidding capacity shall be worked out by the following formula:

Bidding Capacity = (A x N x 2) – B Where,

A = Maximum value of construction works executed in any one year during the last five years (up dated to 2018 price level) taking into account the completed as well as works in progress.

N = Number of years prescribed for completion of work for which pre-qualification application has been invited. (18 Months)

B = Value at the year 2018 price level of existing commitments and on-going works to be completed during the period of completion of work for which pre-qualification has been invited. (Next 18 months)

The applicant shall submit the calculation sheet of Bid Capacity and also indicate value of balance work in hand. (Certified by a Chartered Accountant)

- 2.7.8 For this purpose, cost of work shall mean gross value of the completed work including the cost of materials supplied by the Govt. /Client but excluding those supplied free of cost.

2.8 Desirable Criteria

- 2.8.1 Execution of Hospital facilities which include Administrative Facilities, ICT Integration, laboratories, Wards, ICU'S and Demonstration Rooms of educational/medical institutes of national eminence or national labs or medical institutions of national repute is preferred and will bear higher weightage for evaluation.
- 2.8.2 It is desirable that the applicant does not have any litigation(s) in process. The applicant must submit information of on-going litigations and litigations had in the past seven years. If the applicant has no litigations either in process or in the past 7 years, an affidavit to this effect, duly self-attested must be submitted in original.
- 2.8.3 It is desirable that the applicant has at least one of the valid certifications, namely ISO 9001-2008 /ISO – 14000, OHSAS valid on the date of application.
- 2.8.4 It is desirable that the applicant is an accredited contractor / applicator of dry wall of Gypsum Plaster Board of reputed brand / manufacturer.

2.9 Essential Submissions and Information

- 2.9.1 The bidder shall provide copies of work orders as well as completion certificates from the Employer as documentary proof for having executed similar works. However,



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Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

decision with regard to eligibility of the applicant will be taken by the Employer, only after necessary documents provided by the applicant have been examined.

- 2.9.2 References, information and certificates from previous government clients certifying suitability, technical knowhow, capability & quality of work, for each work completed in the last seven years and works in hand of the applicant shall be signed by an officer not below the rank of Executive Engineer or equivalent.

For private agencies, the certificate is to be obtained from authorized signatory duly authorized by the Owner/ MD. (Attach letter of authorization) and shall be obtained in sealed cover. **(Form 6)**

- 2.9.3 The applicant must submit an undertaking that up-to-date tax returns have been filed along with copies of such returns submitted to the Income Tax department/ Department of Trade & Taxes.
- 2.9.4 The applicant shall own construction equipment as per list **(Form 8)** required for the proper and timely execution of the work. Else, he shall certify that he would be able to manage the equipment by hiring etc. and submit the list of firms from whom he proposes to hire.
- 2.9.5 The applicant shall have sufficient number of Technical and Administrative employees for the proper execution of the contract work. The applicant shall submit a list of the employees stating clearly how they would be involved in this work. – **(Form 7)**

2.9.6 **Organization Information**

1. Applicant is required to submit the following information in respect of his organization **(Form 1)**.
2. Minimum proposed deployment of Technical Staff and other staff for this work shall be furnished as per Form 7 Part I & II for assessment and evaluation:

Applicant shall submit the supporting Documents such as:

List of full time technical staff he proposes to deploy against the work

2.9.7 **Construction Plant & Equipment**

Applicant shall furnish the list of construction plant and equipment including steel shuttering, centering and scaffolding likely to be used in carrying out the work (in Form "8"). Details of any other plant & equipment required for the work (not included in Form 8 and available with the applicant may also be indicated) and proposed to be deployed. Facilities of field lab and test equipment shall also be furnished.

2.9.8 **Specialised /Services works**

In case the applicant has himself not executed any works of Services (MEP); he can have a sub-contractor who generally meets the condition laid down in Section 2.7.3 above in respect of works of MEP Services. In such case, the applicant will have to produce an MOU in original (on a stamp paper) with the party whom the applicant would like to take as a sub- contractor for execution of works of Services (MEP). The applicant will be the lead partner in MOU and responsible to the Employer, in case his firm gets prequalified and awarded the work.



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Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

2.10 Evaluation Criteria for Pre-Qualification

2.10.1 For the purpose of pre-qualification, applicants will be evaluated as per CPWD Works Manual 2019 'PROFORMA – 1' reproduced below:

PROFORMA – 1

CRITERIA FOR EVALUATION OF THE PERFORMANCE OF CONTRACTORS FOR PRE-ELIGIBILITY

Attributes		Evaluation		
(a)	Financial strength (20 marks)			
	Average annual turnover 16 marks	60% marks for minimum eligibility criteria		
	Solvency	100% marks for twice the minimum eligibility criteria or more		
	Certificate 4 marks	In between (i) & (ii) - on pro-rata basis		
(b)	Experience in similar class (20 marks) of works	60% marks for minimum eligibility criteria		
		100% marks for twice the minimum eligibility criteria or more		
		In between (i) & (ii) - on pro-rata basis		
(c)	Performance on works (time over run) (20 marks)			
	Parameter	Calculation For points		Maximum Marks
	If TOR =	1.00	2.00	3.00
	(i) Without levy of compensation	20	15	10
	(ii) With levy of compensation	20	5	0
	(iii) Levy of compensation not decided	20	10	0
	TOR = AT/ST, where AT=Actual Time; ST=Stipulated Time in the Agreement plus (+) justified period of Extension of Time			
	Note: Marks for value in between the stages indicated above is to be determined by straight line variation basis.			
(d)	Performance of works (Quality) (40 marks)			
	(i) Outstanding	40		
	(ii) Very Good	30		
	(iii) Good	20		
	(iv) Poor	0		

2.10.2 The firm's recommended for pre-qualification shall be determined by the experts/evaluation committee marks and only those firms securing at least 60 marks shall be recommended for prequalification.



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

2.10.3 Even though an applicant may satisfy the eligibility requirements and has been prequalified, he would be liable to disqualification if he has:

- a. Made misleading or false representation or deliberately suppressed any information in the forms, statements or enclosures required in the pre-qualification document.
- b. Obscured/ deliberately hidden record of poor performance such as abandoning work, not properly completing the contract, or financial failures/weaknesses, etc.

2.10.4 Any effort on the part of the applicant or his agent to exercise influence or to pressurize the employer would result in automatic rejection of his application. Canvassing of any kind is strictly prohibited.

2.11 Tender Format for Execution of Works

Work shall be generally executed according to General Conditions of Contract for CPWD Works 2019 /BIS specification with up-to-date amendments. HIMSR reserves the right to modify any of the conditions to suit to its specific requirements.

2.12 Miscellaneous

The Bidding Process shall be governed by, and construed in accordance with, the laws of India and the Courts in Delhi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/ or in connection with the Bidding Process.



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Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

Section - 3

Information for Submission

Letter of Transmittal

To,
The Sr. Consultant (Projects), HIMSR,
Hamdard Nagar,
New Delhi-110062

Subject: Submission of pre-qualification application for the work of “Construction of Administrative and Residential Buildings, Campus Facilities along with necessary infrastructure facilities at the campus of HIMSR Campus, New Delhi”

Sir,

Having examined the details given in pre-qualification press Notice and pre-qualification document for the above work, I/We hereby submit the pre-qualification document and other relevant information.

1. I/We hereby certify that all the statements made, and information supplied in the enclosed forms “1” to “8” and accompanying statement are true and correct.
2. I/We have furnished all information and details necessary for pre-qualification and have no further pertinent information to supply.
3. I/We submit the requisite certified solvency certificate and authorize HIMSR, to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/we also authorize HIMSR to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical knowhow and capability for having successfully completed the following works.

Sl. No	Name of work	Certified by/from	Contact particulars of the certifying agency with Telephone ,E mail id etc.

* The applicant shall furnish all contact information such as postal address, telephone and fax numbers, e mail ids etc. In complete information will make the application liable for rejection.

1. List of Enclosures. Seal of applicant

Date of submission: -- Signature(s) of Applicant(s)



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

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FORM '1'

STRUCTURE AND ORGANIZATION INFORMATION ABOUT APPLICANT

1. IN CASE OF INDIVIDUAL

i	Name of Business	:	
ii	Name of Owner	:	
iii	Whether his business is registered	:	
iv	Date of commencement of business	:	

2. IN CASE OF PARTNERSHIP –

i	Name of Partners	
ii	Reference of the partnership registration	
iii	Date of establishment of firm	
iv	If each of partners of the firms pays Income Tax over Rs. 10,000/- per year and if not which of them pays the same	
v	Copies of partnership deed, if any	

3. IN CASE OF COMPANY LIMITED BY SHARES OR COMPANY LIMITED BY GUARANTEE.

i	Amount of paid up capital	
ii	Names of Directors	
iii	Date of Registration of Company	
iv	Certified copies of Memorandum and Article of Association of company	
v	Name of directors & Officers with designation, concerned with the work.	
vi	Designation of individuals authorized to act for the Organization.	
vii	Was the applicant ever required to suspend construction for a period of more than six months continuously after commencement of the construction? If so, give the name of the project & reasons of suspension of work.	
viii	Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
ix	Has the applicant, or any constituent partner in case of partnership firm ever been debarred / blacklisted for tendering in any organization at any time? If so, give details.	
x	Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
xi	Registration details:	



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

	a) Registration with CPWD/ MES/ Railways/ BSNL/ State PWD	
	b) Electrical license	
	c) EPF No. valid up to	
	d) GS Tax No. valid up to	
	e) Clearance of GST up to 30.03.2022	
	f) ITCC valid up to (Copies to be enclosed)	
xii	Any other information considered	
	Necessary but not included above.	



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Hamdard Nagar, New Delhi-110 062

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FINANCIAL INFORMATION Part 1: Bankers Details

FORM '2'

a)	Name of Bank	
b)	Address	
c)	City	
d)	PIN	
Details of Contact Person for Verification of Particulars		
e)	Name & Designation	
f)	Phone No.1 with STD Code	
g)	Phone No.2 with STD Code	
h)	E mail	
i)	Fax No	

Part 2: Details of Chartered Accountant

a)	Name of Bank	
b)	Address	
c)	City	
d)	PIN	
Details of Contact Person for Verification of Particulars		
e)	Name & Designation	
f)	Phone No.1 with STD Code	
g)	Phone No.2 with STD Code	
h)	E mail	
i)	Fax No	

Part 3: Financial Information

1) Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet / Profit & Loss Account for the last 5 years duly certified by the chartered Accountant, as submitted by the applicant to the Income Tax department (copies to be attached)

		FY ...					Average annual Turnover.
		1	2	3	4	5	
(i)	Gross Annual turnover on construction						
(ii)	Construction Works Turnover						
(iii)	Net Profit/ Loss						
(iv)	Net Worth						



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

(v)	Assets (Plant & Machinery only)						
(vi)	Working Capital						

* Calculation of Net Worth to be shown in separate sheet.

2) Financial arrangements for carrying- out the works.

3) The following certificates are to be enclosed.

- Tax deducted at source, - certificates from the clients For the last five years.
- Latest Income Tax Clearance - Certificate.
- Solvency, Cash Credit, Bank - guarantee limit certificate from Bankers of Applicant.

Signature of Chartered Accountant

Seal and Signature of Applicant



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

Website: www.himsr.co.in

FORM ' 3 '

SOLVENCY CERTIFICATE FROM APPLICANT'S BANKERS

This is to certify that to the best of knowledge and information M/s. /Shri
. (with address), a customer of our bank, are/ is
respectable and can be treated good for engagement up to a limit of ₹.
. Lakhs (Rupees
. Lakhs).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For the bank

NOTE:

1. Bankers certificated shall be on letter head of the Bank sealed in cover addressed to tendering authority.
2. In case of partnership firm, certificate shall include names of all partners as recorded with the Bank.



Hamdard Institute of Medical Sciences & Research & Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110 062

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FORM '4'

DETAILS OF ALL WORKS OF SIMILAR NATURE COMPLETED DURING THE LAST SEVEN YEARS ENDING LAST DAY OF THE MONTH AUG 2018.

Sl. No.	Name of work / Project & Location	Owner or Organization	Value of work at completion (Rs. In lakhs)	Updated gross present value with multiplying factor (Rs. in lakhs)	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ Arbitration pending/in progress with details.	Remarks

Multiplying factors for Cost Updation:

Year of Completion	Multiplying Factor
2017-18	0.00
2017-16	1.07
2016-15	1.14
2015-14	1.21
2014-13	1.28
2013-12	1.35
2012-11	1.42

Signature of Applicant(s)



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FORM '5'

CURRENT PROJECTS UNDER EXECUTION OR AWARDED UPTO 31st Aug 2018.

Sl. No.	Name of work Project & Location	Owner Organization Contact Particulars	Value of work (Rs. In lakhs)	Date of commencement as per contract	Stipulated date of completion	Present Status (%) Completed	Expected date of completion	Reasons for slow progress if any	Average Monthly Billing in the last 6 (six) months

Certified that the above list of work is complete and no work has been left out and that the information given is correct to my knowledge and belief.

Signature of Applicant(s)

**The above information shall be supported with copies of Award Letter /Work order/LOI.*



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FORM '6'

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "4" & "5"

CLIENT'S CERTIFICATE REGARDING PERFORMANCE OF CONTRACTOR

Name & address of the client.....

Details of Works executed by

1. Name of work with brief particulars	
2. Agreement No. and date	
3. Date of commencement of work	
4. Stipulated date of completion	
5. Actual date of completion	
6. Details of compensation levied for delay, if any	
7. Tendered amount	
8. Gross Amount of work completed	
9. Name and address of the authority under whom works executed.	
10. Whether the contractor employed qualified Engineer/Overseer during execution of work?	
11. i) Quality of work (indicate grading)	
ii) Amount of work paid on reduced rate basis, if any.	
12. i) Did the contractor go for arbitration?	
13. Comments on the Capabilities of the contractor	

Note: All columns shall be filled properly.

Signature of the Reporting Officer with

Official seal

"Countersigned"

Officer of the rank of Executive Engineer or equivalent



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FORM '7' (Part I)

DETAILS OF TECHNICAL PERSONNEL TO BE EMPLOYED FOR THE WORK

An abstract shall be submitted .

(Part II)

DETAILS OF ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK

An abstract shall be submitted .



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FORM '8'

DETAILS OF CONSTRUCTION PLANT AND EQUIPMENT LIKELY TO BE USED IN CARRYING OUT THE WORK

Sr. No	Name of Equipment	No.	Capacity	Age & Condition	Ownership status	Remarks

Details shall be submitted separately for:

1. Earth moving equipment

- 1.1. Excavators (various sizes)

2. Equipment for hoisting/ lifting

- 2.1. Tower crane
- 2.2. Builders hoist
- 2.3. Mobile cranes
- 2.4. Telescopic cranes

3. Equipment for concrete work

- 3.1. Concrete batching plant (Fully/Semi-Automatic)
- 3.2. Concrete pump
- 3.3. Concrete transit mixer
- 3.4. Concrete mixer (diesel)
- 3.5. Concrete mixer (electrical)
- 3.6. Needle vibrator (electrical)
- 3.7. Needle vibrator (petrol)
- 3.8. Needle vibrator (elect/petrol)
- 3.9. Placer boom
- 3.10. Pre-stressing equipment

4. Equipment for building work

- 4.1. Block making machine
- 4.2. Bar bending machine
- 4.3. Bar cutting machine
- 4.4. Wood thickness planes
- 4.5. Drilling machine
- 4.6. Circular saw machine
- 4.7. Welding generators
- 4.8. Welding transformers
- 4.9. Cube testing machines
- 4.10. Steel shuttering
- 4.11. Steel scaffolding



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4.12. Grinding/polishing machines



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CHECK LIST of Documents to be attached by the Applicant Confirmation

- | | | |
|----|---|---------|
| 1 | Proof of constitution: | Yes /No |
| a) | In case of sole proprietorship/HUF : an affidavit executed before a 1 st Class magistrate that the applicant is the sole proprietor of the firm/Karta of HUF. | |
| b) | In case of partnership firm: (Submit attested copies) | |
| c) | Self attested Partnership deed. | |
| d) | Form "A" or equivalent form issued by Registrar of Firms Form "B" or equivalent form issued by registrar of firms Form "C" or equivalent form issued by Registrar of firms. | |
| e) | In case of Private/Public Ltd Co. self-attested Article of Association, | |
| f) | Power of attorney if any. | |
| 2 | Certificates of Registration as contractor | |
| 3 | Certification of Registration with taxation authorities | |
| 4 | Certificates of Tax Clearances (ITCC, VAT, Service Tax etc) | |
| 5 | Details of requisite licenses | |
| 5 | Registration with EPF | |
| 6 | Proof of eligibility of essential Criteria | Yes /No |
| 7 | Proof of eligibility of Services Works | Yes /No |
| 8 | Proof of eligibility of Desirable Criteria | Yes /No |
| 9 | Financial Information | |
| a) | Balance Sheets for last 5 years | Yes /No |
| b) | Calculation sheets of net worth | Yes /No |
| c) | Solvency Certificate in original | Yes /No |
| d) | Calculation sheet of bid capacity | Yes /No |
| 10 | Details of Completed Works as given in Form 4 | Yes /No |
| 11 | Attested Copies of award letters/ work Orders/ LOI for completed works | |
| 12 | Original or attested copies of certificates for works done, from concerned clients | Yes /No |
| 13 | Performance report of completed works as given in Form 6. | Yes /No |
| 14 | Details of On-going works | Yes /No |
| 15 | Attested Copies of award letters/ work Orders/ LOI for on-going works | Yes /No |
| 16 | Details of key personnel as given in Form 7. | Yes /No |
| 17 | Details of machinery as given in form 8. | Yes /No |
| 18 | Affidavit of affirmation, in original, (self-attested) on litigations as per Clause | Yes /No |
| 19 | Affidavit of affirmation, in original, (self-attested) to the effect that the firm has not been blacklisted as given in Clause 2.6.10 | Yes /No |
| 20 | Undertaking that all taxes are clear and there are no outstanding dues. | Yes /No |
| 21 | CD/DVD containing all submittals in digital format. | Yes /No |