

**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH
AND ASSOCIATED HAH CENTENARY HOSPITAL
GURU RAVIDAS MARG, HAMDARD NAGAR
NEW DELHI – 110062**



Date: 29.06.2022

OFFICE ORDER

Subject: Re- Constitution of Library Committee.

Sanction is hereby accorded to the constitution of committee which is designated as "Library Committee" for Hamdard Institute of Medical Sciences & Research and HAH Centenary Hospital.

Constitution of Committee:


- | | |
|----------------------------------------------------------|--------------------|
| 1. Dr. Sabina Khan, Professor, Pathology | - Chairperson |
| 2. Dr. Abhinav Jain, Professor & HOD, Radio-Diagnosis | - Member |
| 3. Dr. Sana Rehman, Assistant Professor Pharmacology | - Member |
| 4. Dr. Jigyasa Passay, Assistant Professor, Anatomy | - Member |
| 5. Dr. Ayan Kumar Das, Assistant Professor, Microbiology | - Member |
| 6. Librarian, HIMSR | - Member Secretary |

Roles and Responsibilities:

- To frame general rules for the management of the Library.
- To work towards modernization and improvement of Library and documentation services.
- To formulate policies and procedures for efficient use of Library resources.
- To propose budget and proposals for the development of the Library including e-journals and the necessary follow ups

Copy to:

1. Medical Superintendent, HAHCH
2. Additional Medical Superintendent, HAHCH
3. All concerned members
4. All HODs
5. PS to DG/CEO, HIMSR & HAHCH – for information please


Prof. (Dr.) Mridu Dudeja
Dean/Principal, HIMSR

