

**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH
AND ASSOCIATED HAH CENTENARY HOSPITAL
GURU RAVIDAS MARG, HAMDARD NAGAR
NEW DELHI – 110062**



Date: 18.06.2022

OFFICE ORDER

Subject: Re- Constitution of Internal Complaint Committee


Sanction is hereby accorded to the constitution of Committee which is designated as "Internal Complaint Committee" for Hamdard Institute of Medical Sciences & Research and HAH Centenary Hospital.

Constitution of Committee:

- | | |
|---|---------------|
| 1. Dr. Sujata Jetley, HOD, Pathology | - Chairperson |
| 2. Dr. Sunil Kohli, HOD, Medicine | - Member |
| 3. Dr. Zeeba S. Jairajpuri, Professor, Pathology | - Member |
| 4. Dr. Aqsa Shaikh, Associate Professor, Com.Medicine | - Member |
| 5. Dr. Taskin Khan, Associate Professor, Ophthalmology | - Member |
| 6. Dr. Fraheen Malick, Former Member Delhi Commission | - Member |
| 7. Ms. Molly Thomas, Incharge Nurse Emergency, HAHCH | - Member |
| 8. Ms. Swati Bisht, Senior Lab Technician, Microbiology | - Member |
| 9. Mr. Mohd Ismail, Management Associate, Dean's Office | - Member |
| 10. Ms. Ekta Bhavanasi, Class Representative MBBS -2018 | - Member |
| 11. Mr. Zain Hasan Khan, Class Representative MBBS-2018 | - Member |

Responsibilities to:

- I. Organize training/sensitization programmes or as the case may be, workshops for the officers, functionaries, faculty and students in the related matters if need be.
- II. Act decisively against all gender based violence perpetrated against employees and students of all sexes recognizing that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment, humiliation and exploitation..
- III. Reinforce its commitment to creating its campus free from discrimination, harassment, retaliation or sexual assault at all levels.
- IV. Create awareness about what constitutes to sexual harassment including hostile environment harassment and quid pro quo harassment.
- V. Monitor the timely submission of reports by the ICC.


Prof. (Dr.) Mridu Dudeja
Dean/Principal, HIMSR

Copy to:

1. Medical Superintendent, HAHCH
2. Additional Medical Superintendent, HAHCH
3. All concerned members
4. All HODs
5. PS to DG/CEO, HIMSR & HAHCH – for information please

