



HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH

RFP No. : HIMSR/RFP/TENDER/Lecture Theatre /01/2022/11

CHECK LIST

ANEXXURE - V

To ensure that your offer submitted to HIMSR is complete in all respects, please go through the following checklist & tick mark for the enclosures attached with your offer:

Sr.no	DESCRIPTION	ENCLOSED	FLAG / PAGE NO.
1	General Information about Bidder		
2	Tender Fees for Rs.5,000/-		
3	Earnest Money Deposit of Rs.2,00,000/- (Two lakhs Only) in the prescribed form		
4	Tender/Bid document duly signed & sealed on every page, as a confirmation of acceptance of the terms & conditions of the Tender/Bid.		
5	The bidder must be registered with the Registrar of Companies and with the Sales Tax Department. Copies of necessary supporting documents like GST Certificate and Pan Card, etc. must be attached.		
6	The Bidder should submit the MAF from the respective major OEMs. A letter of authorization from the Principal specific to the tender should be enclosed, failed so, bid will be summarily rejected.		
7	The vendor should have experience in implementing similar work in University / Educational Institutes / Govt. / PSU/ Hospitals. Copies of such work order or any other documentary evidence clearly showing that they have implemented similar works should be attached.		
8	Bidder should be ISO 9001 certified.		
9	Bidder should submit the below certifications of the quoted makes/model no's;- RoHS, CE/UL,FCC,ISO 9000:1		
10	Bidder should have 2- AV Certification from AVIXA, Certificate to be enclosed.		
10	OEM should be a Profit making Entity for at least last 3 years/12 Quarters.		
12	Bidder should have an average turnover of 4 Crores for last three Financial Year, duly certified by CA. Turnover certificate from Chartered Accountant to be enclosed.		
13	Technical Bid in Separate Envelope - Annexure II to Annexure V Compliance		
14	Financial Bid in a Separate Sealed Envelope - Annexure VI		

Signature of Bidder with Company Stamp