

Annexure – I

PROFILE

(Bidder may use separate sheet wherever required)

SN	Details	
1	Name & Address of the Agency	
2	Whether the Firm is located in Delhi. (Yes/No)	
3	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization	
4	Details of the cost of the Tender documents	DD No.: Drawn on Bank: Amount Rs.
5	List of Major Customer may be given on a separate sheet and proof of satisfactory supply, if any and also provide an undertaking that you have not quoted the price higher than previously supplied in Institutions.	Dated:
6	Dealership/Stockiest Certificate, if any	
7	Copy of SGST/CGST/ST Registration	
8	Permanent Account Number	
9	Name and Mobile Number of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.	
10	Any other information important in the opinion of the tenderer	

Dated:

Place:

(Authorised Signatory with stamp)

Name:

Designation:

Contact Number: