

**Hamdard Institute of Medical Sciences and Research
Medical Superintendent Office**

Electives

1	Name of the Electives	Hospital Management
2	Block	II
3	Department /Area	Medical Superintendent Office
4	Name of the Mentor/ Supervisor/ Incharge	Dr. Musharraf Husain Medical Superintendent, HAHC Hospital
5	Co Supervisor/s	Dr. P N Fathima Beevi Assistant Medical Superintendent
6	No. of students' intake	02 + 01
	Method of selection (if applicable)	Interview to assess their interest and basic knowledge about Hospital Administration
7	Objectives	<ol style="list-style-type: none"> 1. Students should be able to understand the health administrative principles in delivering medical care in the hospital 2. The student should be able to acquire an idea about hospital and its role in health care delivery system. 3. The student should acquire knowledge of planning, operational aspects of hospital eg., staffing pattern, utility services, work load and staff utilization, maintenance of records, equipments and supplies.
8	Expected outcomes	To understand the basics of Hospital Administration
9	Assessment	Viva and logbook Day today activity, assignments, and attendance
10	Log book	Regular logbook entry of the daily activities