



Engineering & Maintenance Department
Hamdard Institute of Medical Sciences & Research
& Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110062

TENDER DOCUMENT

**Regarding the annual rate contract for the supply & installation
of Designer Blackout roller blinds in HIMSR & HAHC Hospital.**



Date: 20.03.2024

NOTICE INVITING TENDER

Sealed tenders in Single bid system are hereby invited on behalf of HIMSR from experienced and interested Contractors.

Name of the work : Regarding the supply & installation of Designer Blackout roller blinds in Lecture Theater- 1 & 2 on the 1st floor of HIMSR.

Tender Fee : Rs. 500/- (Rupees Five Hundred only)

EMD : Not applicable

Completion Time : 10-15 days

Issue of Tender Document: 20.03.2024

Last Date of Submission : 27.03.2024

1. The Contractors having relevant experience in such field may download tender documents from the institute's official website www.himsr.co.in. The filled tender along with the prescribed Tender Fee should be submitted in the tender box at 9th floor of HAHC Hospital 'B' Block on or before 27.03.2024 up to 2:00 PM. The bid will be opened on the same day at 3:00 PM.
2. HIMSR reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.
3. Canvassing whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be rejected.

**Dean/Principal
HIMSR & HAHC Hospital**



GENERAL TERMS & CONDITIONS

Job Description: Regarding the supply & installation of Designer Blackout roller blinds in Lecture Theater- 1 & 2 on the 1st floor of HIMSR.

Tender type: ONE BID

- (i) Technical Specification: As per Annexure-I and the bidder can also submitted supporting documents/leaflet/catalogue etc.
 - (ii) Price Bid : As per Annexure-II
1. Tender Fee : Rs. 500/- (In the name of HIMSR)
 2. Earnest Money Deposit (EMD): NOT APPLICABLE
 3. Validity: 90 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.
 4. F.O.R.: HAH Centenary Hospital, HIMSR, Hamdard Nagar, New Delhi-110062, Door Delivery duly unloading.
 5. The tenderers are advised that before submitting the bid, the tenderer shall visit and examine the site and satisfy himself as to the site conditions, the correct dimensions of the work and facilities. In case of any doubt, may be clarified by the office of the Engineer In- charge.
 6. Delivery Period: Within 7 days from the date of issue of Purchase Order.
 7. Warranty should be applicable for 1 years from the date of satisfactory delivery.
 8. If any defect is found in the roller blinds it should be replaced immediately.
 9. All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.
 10. The successful firm shall have to undertake the job for supply the items after getting orders from the HIMSR.
 11. Payment will be made after the satisfactory replacement of batteries and submission of the invoice within 30 days.
 12. The HIMSR reserves the right to reject any or all tenders without assigning any reason thereof.
 13. Jurisdiction of Delhi Courts only shall be for all legal disputes.

SEAL & SIGNATURE OF BIDDER



Annexure - I

PROFILE BID

(To be filled in and submitted along with the offer by the tenderer)

- 1 Name of the firm M/s.....
- 2 Address of the firm.....
.....
- 3 Name of proprietor/partner.....
- 4 Details of Tender fee: Rs. 500/-
- 5 Details of EMD: NOT APPLICABLE
- 6 Telephone No / Mobile No.....
- 7 Email Id.....
- 8 PAN No.
- 9 GST No.
- 10 Any other information important in the opinion of the tenderer:

SEAL & SIGNATURE OF BIDDER



Annexure - II

PRICE BID

SN	Description	UOM	Qty	Rate	Amount
1	Designer Blackout roller blinds	Sqft	600		
Add GST @ 12%					
Total Amount					

Note:

- Price must be inclusive of all charges like Fright/cartage, loading, unloading charges etc.
- Required quantity of item may vary as per decision of Competent Authority of HIMSR.
- Quoted rates may be negotiate if required.

SEAL & SIGNATURE OF BIDDER