

ANNEXURE – I (TECHNICAL BID)

TENDER FORM FOR HIRING OF SECURITY SERVICES THROUGH OUTSOURCING FOR AT HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH AND ASSOCIATED HAKEEM ABDUL HAMEED CENTENARY HOSPITAL.

- 1. Cost of tender : Rs.5000/- only (Non-Refundable)
- 2. Due date of tender submission : Latest by 10.07.2024 (up to 02:00 PM)
- 3. Time and date of tender opening, technical bid : On 10.07.2024 (at 03:00 PM)
- 4. Earnest Money : Rs.5, 00,000/- (Refundable/Adjustable)
- 5. Term of contract : One year and could be extended further on satisfactory performance at mutually agreeable terms.

6. Name, address of Firm / Agency and Telephone No
.....
.....

7. Registration number of the Firm/Agency
.....

8. Please specify as to whether tenderer is a sole proprietor/partnership or company
.....

9. Name & Telephone No of the partner/Director should be specified.
(a) (b).....

10. Name, Designation, Address and Telephone No of authorized person of Firm Agency to deal with
.....

12. PAN.....TAN.....GST

13. E.S./P.F. No..... (With latest return challan copy)

14. License No. Under Contract Labor (R &A) Act.....
Validity

15. PSARA Registration No.....
Validity

16. Details of earnest money deposit
a. Amount. (Rs. In words)
b. Demand Draft No in favor of HIMSR payable at New Delhi

c. Name of the issuing bank.....

- 17. Equipment's/tools/gadgets to be used as per list attached.
- 18. Business Turnover Certificate (attested by C.A).
- 19. Total Experience (in Years).
- 20. Current Clients list.
- 21. Total numbers of Manpower deployed (Un-skilled, Semi-Skilled and Skilled).
- 22. Audit report (last 03 Financial Year)

Declaration by the Tenderer:

This is to certify that I/We before signing this tender have and fully understood all the terms and conditions and instructions contained herein and undertake myself/ ourselves abide by the said terms and conditions.

Place: _____

Name: _____

Date: _____

Designation: _____

Contractors Sign and Seal

ANNEXURE- II (FINANCIAL BID)

Detail s	Security Guard (Rs.)		Marshal/Bouncers(Rs.)		Security Supervisor (Rs.)	
	Per day	Per Month	Per day	Per Month	Per day	Per month
Salaries / Wages						
Employer Contribution to PF@						
Employer Contribution to ESI@						
Total:						
Any other:						
Services Charges @ %						
Grand Total						
GST as applicable						
No. of Manpower*						
Amount per Month in Rupees						

Location and shift-wise deputation of each category of manpower shall be attached. Details of complete Security Solutions shall be provided in a separate sheet.

Place: _____

Name: _____

Date: _____

Designation: _____

Contractors Sign and Seal

ANNEXURE-III

PRICE BID UNDERTAKING

From: (Full name and address of the Bidder) _____

To,

Dear Sir/Madam,

1. I/We _____ (name) _____ submit the Price Bid for _____
(Tender name/no.) _____ and related activities envisaged in the Bid document.
2. I/We have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I/We offer to work at the rates as indicated in the price Bid.
4. I/We undertake that I /We have carefully studied all terms and conditions of the tender and shall abide by them. Further, it is certified that I/We have never been blacklisted by any Govt. /PSU Department.

Signature Name of Authorized Signatory

ANNEXURE-IV

TENDER ACCEPTANCE LETTER
(To be given on Company/Firm Letter Head)

Date: _____

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender/Work: _____

Dear Sir/Ma'am,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions / clauses contained therein.
3. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
4. In case any provisions of this tender are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full earnest money deposit absolutely.

Signature of Authorized Signatory Name

Place: _____

Phone No: _____

ANNEXURE - V

EXPERIENCE DETAILS

Name of hirer	Hiring Period	Number of Security Personnel Deployed	Completion Certificate date
	2021		
	2022		
	2023		

*Experience certificate would be considered for that financial year in which minimum 7 month's service has been provided.

**Completion Certificate to be attached.

Signature of Authorized Signatory Name

Place: _____

Phone No: _____