

**OFFICE OF THE MEDICAL SUPERINTENDENT**  
**HAHC HOSPITAL, HIMSR, NEW DELHI 62**

HAHCH/MS/2357

Date: 18.02.2025

**Subject: Re-Constitution of Code Blue Committee**

Sanction is hereby accorded vide dated 13.02.2025 to the re-constitution of committee which is designated as Code Blue Committee for Hamdard Institute of Medical Sciences & Research and HAHCH hospital as mandated by NABH.

Committee members are:

- |   |  |
|---|--|
| 1. Dr. Syed Amer Zahoor, Professor & Head –Anaesthesiology    | -Chairperson                           |
| 2. Dr. M S Kidwai, Additional Medical Superintendent          | -Member                                |
| 3. Dr. Ashraf Khan, Assoc. Professor-Medicine                 | -Member                                |
| 4. Dr. Afreen Khan, Associate Professor-Paediatic             | -Member                                |
| 5. Dr. Abdur Rehman, Emergency                                | -Member                                |
| 6. Dr. Owais Alam, AMS  | -Member                                |
| 7. Ms. Seema Wilson, Nursing Superintendent                   | -Member                                |
| 8. Mr. Mohd. Zeeshan, -Quality Executive                      | -Member                                |
| 9. Ms. Giji & Ms. Geeta, Clinical Safety Officer              | -Member                                |
| 10. Manager Housekeeping                                      | -Member                                |
| 11. Security Supervisor                                       | -Member                                |
| 12. Dr. Pratibha Panjiar, Associate Professor Anaesthesiology | -Member Secretary &<br>ACLS Instructor |

**Scope:** To provide guidance for the planning and implementation of a robust, high quality resuscitation service to organization

**Quorum Required:** 50% members must be present.

**Frequency:** Monthly

**Functions:**

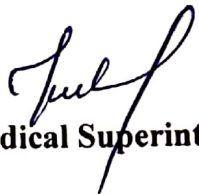
- Ensuring adherence to resuscitation policy throughout the organization.
- Defining the role and composition of the resuscitation team.
- Ensuring the resuscitation equipment for clinical use is available.
- Ensuring appropriate resuscitation drugs (those for peri-arrest situations) are available.
- Planning adequate provision of training in resuscitation.
- Determining requirements for and choice of resuscitation training equipment.
- Recording, analysing, and reporting critical incidents in relation to resuscitation.
- Provide corrective and preventive action guidelines.
- Plan and support training courses by certified trainers for medical and nursing staff.
- Developing a planned training program by certified trainers for the related staff.
- Post –event analysis of all cardio-pulmonary resuscitations within defined time frame.

**Role of Chairperson:**

- To ensure that each meeting is planned effectively, conducted according to the constitution and that matters are dealt with in an orderly, efficient manner.

**Role of member Secretary:**

- Schedule committee meeting as per the defined frequency with the permission of Chairperson.
- Intimation & circulation of agenda to all concerned members prior to the meeting
- Prepare minutes of meeting, & circulate the signed Minutes of meeting (Chairperson & member secretary signature) within 72 working hours of the schedule of the meeting to all committee members.
- Ensure the timely action taken by the concerned on the points discussed in the meeting.
- Prepare the Action taken Report.
- Maintain the documentation of the committee meeting (Minutes of meeting, Committee members Attendance Record, Action taken report, Committee effectiveness Report)

  
**Medical Superintendent**

**Copy to:**

1. Dean HIMSR & HAHCH
2. All HoDs
3. Additional Medical Superintendent
4. All Concerned members
5. PS to CEO, HIMSR & HAHCH –for information please