



**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH  
AND ASSOCIATED HAH CENTENARY HOSPITAL  
GURU RAVIDAS MARG, HAMDARD NAGAR  
NEW DELHI – 110062**

Date: 05.07.2025

**OFFICE ORDER**

**Subject: Constitution of Faculty/Staff Grievance Redressal Committee.**

Sanction is hereby accorded to the constitution of committee, which is designated as '**Faculty/Staff Grievance Redressal Committee**' for faculty and staff's grievances for a period of two years for Hamdard Institute of Medical Sciences & Research and HAHCH Hospital.

**Constitution of Committee:**

- |   |                    |
|---|--------------------|
| 1. Dr. Prem Kapur, Professor, Medicine        | – Chairperson      |
| 2. Prof. Sabina Khan, HOD, Pathology          | – Member           |
| 3. Prof. Seema Monga, HOD, ENT                | – Member           |
| 4. Dr. Varinder Singh, Professor, Paediatrics | – Member           |
| 5. Dr. Sana Alam, Professor, Biochemistry     | – Member Secretary |

**Terms of Reference:**

- To address and effectively resolve grievances related to interpersonal or professional conflicts.
- The committee shall invite other faculty and staff as and when need arises to express their viewpoints so that issues are sorted out.

Prof. (Dr.) Musharraf Husain  
Dean/Principal

**Copy to:**

1. Medical Superintendent, HAHCH
2. Additional Medical Superintendent, HAHCH
3. All concerned members
4. All HODs
5. Sr. PS to CEO, HIMS & HAHCH – for information please.

