

**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH  
AND ASSOCIATED HAH CENTENARY HOSPITAL  
GURU RAVIDAS MARG, HAMDARD NAGAR  
NEW DELHI – 110062**



Date: 24.09.2025

**OFFICE ORDER**

**Subject: Constitution of Medical Board for Undergraduate and Postgraduate students.**

Sanction is hereby accorded to the constitution of committee, which is designated as “**Medical Board**” for Undergraduate and Postgraduate students of Hamdard Institute of Medical Sciences & Research and HAHCH Hospital.

**Constitution of Committee:**

- |  |   |                  |
|--|---|------------------|
| 1. Prof. Anwer Habib, HOD, General Medicine                          | - | Chairman         |
| 2. Prof. Ajay Kumar Thakral, HOD, General Surgery                    | - | Member           |
| 3. Prof. Manjeet Singh Bhatia, HOD, Psychiatry                       | - | Member           |
| 4. Prof. Amer Zahoor Syed, HOD, Anaesthesia                          | - | Member           |
| 5. Prof. Arifa Anwer Elahi, HOD, Obst. & Gynae                       | - | Member           |
| 6. Prof. Javed Jameel, HOD, Orthopaedics                             | - | Member           |
| 7. ENT, Ophthalmology or any other department as and when required - | - | Member           |
| 8. Dr. P.N. Fathima Beevi, Asst. Medical Superintendent, HAHCH       | - | Member Secretary |

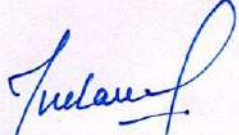
**Frequency of Meetings:**

- The Medical Board shall meet **as and when required**, based on the number and urgency of cases.
- Emergency cases may be reviewed through a special sitting or by circulation.

**Roles & Responsibilities:**

The Medical Board shall function as an official body to examine, certify, and recommend decisions to Dean, HIMSIR in all medical matters related to students, including but not limited to:

1. **Medical Fitness Certificates** for admission and continuation of courses.
2. **Verification of medical grounds** for attendance shortage and examination purposes.
3. **Assessment of medical leave requests** and related recommendations.
4. **Review of special cases** requiring medical opinion.

  
Prof. (Dr.) Musharraf Husain  
Dean/Principal

**Copy to:**

1. Medical Superintendent, HAHCH
2. AMS, HAHCH
3. All HODs
4. All concerned members
5. Sr. PS to CEO, HIMSIR & HAHCH – for information please.

