



**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH
AND ASSOCIATED HAH CENTENARY HOSPITAL
GURU RAVIDAS MARG, HAMDARD NAGAR
NEW DELHI-110062**

Date: 03.09.2025

OFFICE ORDER

Subject: Constitution of Internal Complaint Committee.


Sanction is hereby accorded to the constitution of committee, which is designated as '**Internal Complaint Committee**' for Hamdard Institute of Medical Sciences & Research and HAH Centenary Hospital.

Constitution of Committee:

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|---|--------------------|
| 1. Dr. Zeeba S. Jairajpuri, Professor, Pathology | - Chairperson |
| 2. Dr. Arpita Mahajan, Associate Professor, Anatomy | - Member |
| 3. Dr. Arun Prakash Sharma, Associate Professor, ENT | - Member |
| 4. Advocate Nanditta Batra, Counsel, Supreme Court of India and High Court of Delhi – External Member | |
| 5. Miss. Rifat Jamal, Assistant NS, HAHCH | - Member |
| 6. Ms. Asiya Ehsan, Executive Administration, Dean's Office | - Member |
| 7. Dr. Aanchal Pandey, PG Resident, Community Medicine | - Member |
| 8. Ms. Sara Khan, Class Representative MBBS -2024 | - Member |
| 9. Mr. Mohd Nabeel, Class Representative MBBS-2024 | - Member |
| 10. Dr. Aqsa Shaikh, Professor, Community Medicine | - Member Secretary |

Roles & Responsibilities:

- Organize training/sensitization programmes or as the case may be, workshops for the officers, functionaries, faculty and students in the related matters if need be.
- Act decisively against all gender based violence perpetrated against employees and students of all sexes recognizing that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment, humiliation and exploitation.
- Reinforce its commitment to creating its campus free from discrimination, harassment, retaliation or sexual assault at all levels.
- Create awareness about what constitutes to sexual harassment including hostile environment harassment and quid pro quo harassment.
- Monitor the timely submission of reports by the ICC.



Prof. (Dr.) Musharraf Husain
Dean/Principal

Copy to:

1. Medical Superintendent, HAHCH
2. All HODs
3. All concerned members
4. Sr. PS to CEO, HIMSIR & HAHCH – for information please.

