



**Hamdard Institute of Medical Sciences & Research
& Associated HAH Centenary Hospital**

Hamdard Nagar, New Delhi-110062

Website: www.himsr.co.in

TENDER DOCUMENT

FOR

Regarding the supply & installation of a P4 outdoor running digital display signage board at the boundary wall of HAHC Hospital near 400 KLD STP HAMDARD red light.



Date: 01/04/2026

NOTICE INVITING TENDER

Sealed tenders in Single bid system are hereby invited on behalf of HIMSR from experienced and interested Contractors/agencies.

Name of the work : Regarding the supply & installation of a P4 outdoor running digital display signage board at the boundary wall of HAHC Hospital near 400 KLD STP HAMDARD red light.

Tender Fee : Rs. 1000/- (Rupees One Thousand only)

Completion Time : 10-15 days

Issue of Tender Document : 06/04/2026

Last Date of Submission : 16/04/2026

1. The Contractors having relevant experience in such field may download tender documents from the institute's official website www.himsr.co.in. The filled tender along with the prescribed Tender Fee should be submitted in the tender box at 9th floor of HAHC Hospital 'B' Block on or before 16/04/2026 up to 2:00 PM. The bid will be opened on the same day at 3:00 PM.
2. HIMSR reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.
3. Canvassing whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be rejected.

Dean/Principal



Instructions to Bidders

1. The party shall be deemed to have visited to the site, understood the work prior to quoting of rates.
2. The agency should have valid License / Registrations whichever are applicable by law and required for providing services mentioned in this tender.
3. The tender is not transferable.
4. The Agency should have experience of undertaking such works/projects for Commercial/Education/Government establishments etc.
5. Assigning or Subletting full or any portion of the contract shall not be allowed under any circumstances.
6. The agency shall also provide all supporting documents like previous work orders & completion certificate etc.
7. The bidder must quote the prices strictly in the matter as indicated in the document, failing which tender is liable for rejection. The rate/ cost shall be entered in words as well as in figures.
8. Tender with incomplete details / false details / with omissions & errors etc. shall be rejected. Conditional tender will be rejected.
9. Tenders offer shall be valid for a period of 90 days from the date of submission of tender.
10. HIMSR does not bind to accept the lowest or any tender and reserves the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons thereof. HIMSR may finalize the agency based on the criteria which deemed to be fit as per HIMSR requirements.
11. Direct or indirect canvassing in any form is strictly prohibited.
12. The running display board should be resistant to rain, dust & extreme weather of New Delhi.
13. Brightness levels should be maintained between 5000-6000 nits or more to ensure visibility under direct sunlight.
14. The P4 outdoor running display board should be capable of versatile connectivity, like Wi-Fi for remote, real-time updates.
15. The P4 outdoor running display board should deliver smooth, flicker-free, and stable text and video, which is crucial for running advertisements.
16. The Rates quoted by the Tenderer shall include Costs and expenses on all counts, viz., cost of materials, Iron structure, frame, transportation of machine(s), tools, equipment, labour, power, administration charges, price escalations, profits & all taxes as per the GOI, etc. Rates thus quoted are fixed and no escalation, whatsoever, or labour, materials shall be payable. However, water and power may



be provided by HIMSR as per availability. Shortage, if any, will be arranged by the contractor. The description given in the schedule of quantities shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying in and return of empties, hoisting, setting, fitting and fixing in position, and all other expenses necessarily and for the complete execution and completion of works and in accordance with good practice and recognized principles in that regard.

17. **Warranty / Guarantee:** Bidder must provide two (2) year warranty and it commence from ~~the~~ date of the satisfactory commissioning of running digital display signage board against any manufacturing defect, workmanship or poor quality of the components. No offer of the vendor will be accepted without warranty/ guarantee of their supplied/ installed goods. During warranty defective signage will be replaced free of cost.
18. **Installation:** All the work shall be completed within 30 days from the date of issue of work order. All the aspects of safe installation shall be the exclusive responsibility of the supplier.
19. **Payment Term:** After satisfactorily delivery & Installation of the goods, completion of work. The bill should have full particulars of the items.
20. The above rates must be inclusive of all applicable Taxes, handling and freight charges etc. & all applicable taxes shall be deducted at source from the contractor's bill.

Note: Payment will be made as per actual measurement basis.



Annexure - I

PROFILE BID

(To be filled in and submitted along with the offer by the tenderer)

- 1 Name of the firm M/s.....
- 2 Address of the firm.....
.....
- 3 Name of proprietor/partner.....
- 4 Details of Tender fee: 1000/- (Name of HIMSR)
- 5 Details of EMD: NOT APPLICABLE
- 6 Telephone No / Mobile No.....
- 7 PAN No.
- 8 GST No.
- 9 Any other information important in the opinion of the tenderer:

SEAL & SIGNATURE OF BIDDER



Annexure-II

FINANCIAL BID

SN	Description	UOM	Qty	Rate	Amount
1	Supply, installation, testing & commissioning of digital running outdoor display sign board,. Key specifications typically include a pixel pitch, (e.g., P10, P4), resolution, IP-rated, protection for, outdoor use, (IP65), and smart, connectivity (Wi-Fi, HDMI, Android/CMS), with 24/7, operating capabilities. Size (10'x6'). Warranty should be 2 years on complete board.	Sqft	60		
Add GST @ 18%					
Total Amount					

SEAL & SIGNATURE OF BIDDER