



**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH
AND ASSOCIATED HAH CENTENARY HOSPITAL
GURU RAVIDAS MARG, HAMDARD NAGAR
NEW DELHI - 110062**

Date: 28.08.2026

OFFICE ORDER

Subject: Constitution of Mentorship Committee

Sanction is hereby accorded to the constitution of committee, which is designated as 'Mentorship Committee' for smooth functioning of the **Mentorship Program** for MBBS students at Hamdard Institute of Medical Sciences & Research and HAHCH.

Committee Composition:

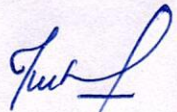
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| 1. Dr. Shaan Khetrpal, Professor, Pathology | - | Incharge |
| 2. Dr. Iqra Khan, Assistant Professor, Paediatrics | - | Member |
| 3. Dr. Huda Naaz, Assistant Professor, Biochemistry | - | Member |

Roles and Responsibilities of the Committee:

1. Overall planning, coordination and monitoring of the Mentorship Program.
2. Allocation of students to faculty mentors and maintenance of records.
3. Conducting regular mentor-mentee meetings and review sessions.
4. Submission of periodic reports and feedback to the Dean's Office.

The In-charge shall report to the Dean/Principal, HIMSR and shall coordinate with all HODs and faculty mentors for effective implementation of the program.

This order will have immediate effect.


Prof. (Dr.) Musharraf Husain
Dean/Principal



Copy to:

1. Medical Superintendent, HAHCH
2. All concerned members
3. All HODs
4. Sr. PS to CEO, HIMSR & HAHCH – for information please.