Engineering & Maintenance Department

Hamdard Institute of Medical Sciences & Research
& Associated HAH Centenary Hospital

Hamdard Nagar, New Delhi-110062

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TENDER DOCUMENT

Tender for the supply of a new lawn mower for the maintenance of the green area surrounding the HIMSR & HAHC Hospital.

Dated: 23/11/2026

NOTICE INVITING TENDER

Sealed tenders in one bid system are hereby invited on behalf of HAHC Hospital & HIMSR from experienced and interested authorized agencies.

Name of the work : Regarding the supply of a new lawn mower for the maintenance of the green area surrounding the HIMSR & HAHC Hospital.

Tender Fee : Rs. 500/- (Rupees One Thousand only) – Non refundable

EMD : Not applicable

Delivery Time : Within 7 days after the issue of purchase order.

Issue of Tender Document - 27/11/2026

Last Date of Submission - 03/12/2026

1. The Contractors having relevant experience in such field may download tender documents from the institute's official website www.himsr.co.in. The filled tender along with the prescribed Tender Fee should be submitted in the tender box at 9th floor of HAHC Hospital 'B' Block on or before 03/12/2026 up to 2 PM. The bid will be opened on the same day at 3:00 PM.
2. HIMSR reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

3. Canvassing whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be rejected.

GENERAL TERMS & CONDITIONS

Job Description: Regarding the supply of a new lawn mower for the maintenance of the green area surrounding the HIMSR & HAHC Hospital.

ELIGIBILITY CRITIERIA

A. Bidders must have Registered contractor at Govt./ Semi Govt. /State Govt./Departments/Educational institutes or Working/worked Agencies at HIMSR worked with Semi/State Govt. departments/Higher Educational Institution. Bidders have to submit the related copies of the documents and other registration certificates, Work orders and completion certificates. The original will have to be produced when asked for verification.

B. The Bidders must have current PAN, GST Registration Certificates

Tender type: ONE BID

(i) Technical Specification: As per Annexure-I and the bidder can also submitted supporting documents/leaflet/catalogue etc.

(ii) Price Bid : As per Annexure-II

1. Tender Fee : **Rs. 500**/- (**Name of "HIMSR") – Non Refundable**
2. Earnest Money Deposit (EMD): Not applicable.
3. Validity: 90 days from the date of opening of the tender, offer valid for a shorter period shall be treated as unresponsive & rejected.
4. F.O.R.: HAH Centenary Hospital, HIMSR, Hamdard Nagar, New Delhi-110062, Door Delivery duly unloading.
5. Delivery Time: Within 7 days from the date of issue of purchase Order.
6. All Sections & pages of the tender documents strictly should be signed, name and sealed by bidder firm.
7. A warranty of One year should be valid against the manufacturing defect from the date of satisfactory delivery of lawn mower at HAHC Hospital & HIMSR.
8. The quoted price must be inclusive of all charges like freight/cartage, loading, unloading charges, etc.

SEAL & SIGNATURE OF BIDDER

9. The successful firm shall have to undertake the job after getting Work orders from the HIMSR.

10. The HIMSR reserves the right to reject any or all tenders without assigning any reason thereof.

11. HIMSR does not bind to accept the lowest or any tender and reserves the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons thereof. HIMSR may finalize the agency based on the criteria which deemed to be fit as per HIMSR requirements

12. Direct or indirect canvassing in any form is strictly prohibited.
13. Jurisdiction of Delhi Courts only shall be for all legal disputes.

SEAL & SIGNATURE OF BIDDER

Annexure – I

TECHNICAL BID

(Tenderer may use separate sheet wherever required)

SN	Details	
1	Name & Address of the Agency	
2	Whether the Firm is located in Delhi. (Yes/No)	
3	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization	
4	Details of the cost of the Tender documents(Non-Refundable)	DD No.: Dated: Drawn on Bank: Amount Rs.
5	A list of major customers may be given on a separate sheet and proof of satisfactory supply.	
6	Dealership/Stockiest Certificate, if any	
7	Copy of SGST/CGST/ST Registration	
8	Permanent Account Number	
9	Name and Mobile Number of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items.	
10	Any other information important in the opinion of the tenderer	

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copies of the document(s) are kept.

- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Date:
Time:
Name of the bidder:

Seal & Authorized Signatory of the Firm

Annexure - II

Financial Bid

(To be submitted on the letterhead of the company / firm)

SN	Description	UOM	Qty	Rate	Amount
1	**Petrol lawn mower Oleo-mac G-53 TK comfort plus**	**Nos**	**1**		
				Add GST @5 %	
				Total amount	

1. I/We have gone through the terms & conditions as stipulated in the tender inquiry document and the same has been accepted.

2. The quoted price for SITC must be inclusive of all charges like freight/cartage, loading, unloading charges, etc.

SEAL & SIGNATURE OF BIDDER